

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
July 21, 2021**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on July 21, 2021, was called to order by Chairman Timothy Ferris at 7:00 p.m. and held in person at the administrative offices of Whitemarsh Township Authority located at 2015 Joshua Road, Lafayette Hill, Pennsylvania 19444.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Timothy Ferris – Chairman
Jonathan Riesberg – Vice Chairman (Excused absence)
Jeannette Quirus – Secretary
Jori Broad – Treasurer
Gene Swider – Assistant Secretary/Treasurer

Also in Attendance:

Michael Clarke, Esquire – Rudolph Clarke, LLC
Alexander Glassman, Esquire – Rudolph Clarke, LLC
Allen Mason, P.E. – Carroll Engineering Corp.
Brent Wagner – Executive Director
Tom Bonjo – Operations Manager
Kyle Detweiler - Finance Director

PUBLIC COMMENT:

None.

CONFIRMED APPOINTMENTS:

None.

APPROVAL OF MEETING MINUTES:

A motion was made by Mr. Ferris and seconded by Ms. Broad to approve the Minutes of the June 16, 2021 meeting of the Board, the motion carried 4-0.

STAFF REPORTS

ENGINEER'S REPORT:

Motion to Pay Application for Payment No. 12 (Contract 20-1E) – A motion was made by Mr. Ferris and seconded by Ms. Quirus to pay Application for Payment No. 12 (Contract 20-1E) in the amount of \$2,634.38 to Lenni Electric Corporation, carried 4-0.

Motion to Pay Application for Payment No. 13 (Contract 20-1G) – A motion was made by Mr. Ferris and seconded by Ms. Quirus to pay Application for Payment No. 13 (Contract 20-1G) in the amount of \$34,263.55 to McCarthy Construction, Inc., carried 4-0.

Motion to Pay Application for Payment No. 1 (Security and Fire Alarm Systems) – A motion was made by Mr. Ferris and seconded by Ms. Quirus to pay Application for Payment No. 1 (Security and Fire Alarm Systems) in the amount of \$35,164.35 to Militia Hill Security, Inc., carried 4-0.

Sludge Dewatering Facilities – Mr. Mason reported that the contractor started work this week, doing some preliminary digging for this project.

505A Germantown Pike – Mr. Mason reported that he sent copies of the as-built plans to the Authority’s solicitor for review.

Cold Point Village Station – Mr. Mason reported that this is a project consisting of 12 new homes being built in Plymouth Township but the sewer will be dedicated to Whitemarsh Township. Mr. Mason stated that he has begun the process of preparing shop drawings for this project.

WASTEWATER MANAGER’S REPORT:

See Manager’s Report.

SOLICITOR’S REPORT:

Motion to Approve Resolution No. 2021-08 – A motion was made by Mr. Ferris and seconded by Ms. Broad to approve and ratify Resolution No. 2021-08 reducing escrow to \$8,380.88 for a project located at 505A Germantown Pike, carried 4-0.

Creek Lane – Mr. Clarke reported to the Board on a meeting held a few weeks ago between Authority Professional Staff and Creek Lane Homeowner Association representatives regarding the potential for Creek Lane homeowners to connect to public sewer. Mr. Clarke stated that there may be a legal issue concerning the financing of this potential project. Mr. Clarke expects members of the Homeowner’s Association to attend the August Board meeting for further discussion.

Plaque for Administration Building – Mr. Clarke reported that a mock up of the plaque for the new administration building should be available by the August board meeting for everyone’s review.

MANAGER’S REPORT:

Mr. Wagner reported that the plant was in compliance for the month of June for all permit parameters.

Mr. Wagner reported that annual preventive maintenance was done on the primary clarifiers and staff will be doing the same maintenance on the secondary clarifiers as well.

Mr. Wagner reported that Mr. Bonjo will be conducting weekly safety training with staff starting in August.

Mr. Wagner stated that the plant staff did a great job getting everything moved in and up and running in the new administration building.

FINANCIAL REPORT:

Mr. Detweiler reported that July 31 is the last day for residents to take advantage of the extended early discount amount for their spring bills.

Mr. Detweiler reported that payments from commercial customers are coming in strong for the month of June.

Mr. Detweiler reported that residents are continuing to take advantage of Invoice Cloud in managing their sewer accounts.

Mr. Detweiler reported that some pieces of furniture for the new administration building are on back order and expected to arrive over the next few months.

Mr. Detweiler reported that Comcast is expected in our office tomorrow, along with our IT person Kevin, to run wiring for our internet and phones. Kevin of PC Burbs has been instrumental in helping our office get up and running.

Mr. Detweiler stated that Mr. Bonjo and his staff did a phenomenal job helping with our office move.

Approval of Monthly Expenditures – A motion was made by Mr. Ferris and seconded by Ms. Broad, to pay the expenditures and bills as presented in the amount of \$240,791.35, carried 4-0.

ADJOURNMENT:

A motion to adjourn the meeting at 7:30 p.m. was made by Mr. Ferris and seconded by Ms. Quirus, carried 4-0.

Minutes Prepared by Dottie Winterbottom