

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
September 22, 2015**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on September 22, 2015, was called to order by Chairperson Carolyn Hanel at 7:00 p.m. at the office of Whitemarsh Township Authority, 462 Germantown Pike, Suite 1, Lafayette Hill, Pennsylvania.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Carolyn Hanel, Chairperson
Timothy Ferris
Jeff Mitchell
Jonathan Riesberg

Also in Attendance:

Michael Sullivan, Private Utility Enterprises, Inc. – Authority Management Consultant
Michael Clarke, Esquire – Rudolph Clarke, LLC
Alexander M. Glassman, Esquire - Rudolph Clarke, LLC
Allen Mason, P.E. – Carroll Engineering Corp.
Kyle Detweiler, Director of Finance of WTA

PUBLIC COMMENT:

None

CONFIRMED APPOINTMENTS:

None

APPROVAL OF MEETING MINUTES:

A motion was made by Mr. Riesberg and seconded by Mr. Mitchell to approve the Minutes of the July 15, 2015 meeting of the Board, the motion carried 4-0.

STAFF REPORTS

ENGINEER'S REPORT:

Treatment Plant – Mr. Mason reported that the electrical contractor has taken care of the remaining punch list items and he should be receiving his final application for payment within the next few weeks.

Applewood Drive/Brook Lane Sewer Replacement Project – Mr. Mason reported that the sewer replacement work should be completed by the end of the month. Mr. Mason also reported that the contractor has left some trench piles on Brook Lane which in turn has led to some complaints from the

homeowners on Brook Lane. Mr. Mason has addressed these complaints and is keeping the homeowners apprised of the schedule updates to this project.

Pump Stations 5A and 7 Upgrades – Mr. Mason reported that he has awarded the general construction and electrical contracts for this project and the agreements are ready to be executed tonight. Once this is done, Mr. Mason will send out the Notices to Proceed.

Bucks County Water and Sewer – Mr. Mason gave an update on the sewer lines that run down Pennsylvania Avenue and who holds responsibility for maintaining these lines.

EXECUTIVE SESSION – Mr. Sullivan requested that the Board meet in executive session which took place from 7:15 – 7:28 p.m. to discuss personnel issues.

WASTEWATER MANAGER’S REPORT:

Mr. Sarro was not in attendance at tonight’s meeting to give his report but his written report was included in the Board’s meeting packet.

SOLICITOR’S REPORT:

Springfield Matter – Mr. Glassman reported that he has spoken to Springfield Township’s solicitor, Jim Garrity, regarding the engineers on both sides agreeing on numbers. Mr. Glassman is waiting to hear back from Mr. Garrity in regard to moving forward with an agreement.

Davis Matter – Mr. Glassman reported that he attended the settlement of this property at which time he received a check for \$20,000 as the agreed upon settlement amount for this matter. Mr. Glassman also reported that his office removed all of the sewer related liens associated with this property and this litigation is officially over.

Sewage Disposal Agreement – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to ratify the Sewage Disposal Agreement between the Whitemarsh Township Authority and Toll PA XIV, L.P., carried 4-0.

Sewage Disposal Agreement – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to ratify the Sewage Disposal Agreement between the Whitemarsh Township Authority and Phipps Station Group, LLC, carried 4-0.

Contract for Professional Services – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to ratify the Contract for Professional Services between the Whitemarsh Township Authority and 901 Washington Street Partners, L.P., carried 4-0.

Bid Approval for Contract 15-3 – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to ratify the bid approval of Blooming Glen Contractors for Contract 15-3, carried 4-0.

Bid Approval for Contract 15-4 – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to ratify the bid approval of Brendan Stanton, Inc. for Contract 15-4, carried 4-0.

Deed of Easement – A motion was made by Mr. Ferris and seconded by Mr. Mitchell to execute the Deed of Dedication of Public Sewer Easements between the Whitemarsh Township Authority and Phipps Station Group, LLC, carried 4-0.

Highway Occupancy Permit – A motion was made by Mr. Ferris and seconded by Mr. Mitchell to execute the Supplemental Agreement between the Whitmarsh Township Authority and Phipps Station Group, LLC, carried 4-0.

Sewage Disposal Agreement – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to execute the Sewage Disposal Agreement between the Whitmarsh Township Authority and ACL Development, LLC, carried 4-0.

Mr. Clarke reported that a developer has made an unauthorized connection to our system. This connection will have to be inspected by Carroll Engineering. Mr. Clarke will give an update on this matter next month as well as any legal actions that can be taken against the developer.

MANAGER'S REPORT:

Mr. Sullivan indicated that this meeting change date was duly advertised in The Times Herald.

Mr. Sullivan reported that he recently met with Kyle Detweiler and other staff to begin working on a preliminary budget. The staff is still waiting for some numbers to come in, but hopefully a draft budget will be done over the next few weeks and sent out to the board members for their review.

Mr. Sullivan also reported that the Township has approached him about sharing some of the cost to pave the public works complex. This cost will also be included in the capital budget.

FINANCIAL REPORT:

Approval of Monthly Expenditures – A motion was made by Mr. Ferris and seconded by Mr. Mitchell to ratify and pay the expenditures and bills for August 2015 as presented in the amount of \$363,612.31, carried 4-0.

Approval of Monthly Expenditures – A motion was made by Mr. Ferris and seconded by Mr. Mitchell to pay the expenditures and bills for September 2015 as presented in the amount of \$126,334.46, carried 4-0.

ADJOURNMENT:

A motion to adjourn the meeting at 8:00 p.m. was made by Mr. Ferris and seconded by Mr. Riesberg, carried 4-0.

Minutes Prepared by Dottie Winterbottom