

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
September 20, 2017**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on September 20, 2017, was called to order by Chairperson Timothy Ferris at 7:00 p.m. at the Whitemarsh Township Meeting Room, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Timothy Ferris, Chairperson
Jonathan Riesberg
Jeannette Quirus

Also in Attendance:

Michael Clarke, Esquire – Rudolph Clarke, LLC
Alexander M. Glassman, Esquire - Rudolph Clarke, LLC
Allen Mason – Carroll Engineering Corp.
Kyle Detweiler – Finance Director
Robert Tagert, Operations Manager

PUBLIC COMMENT:

None

CONFIRMED APPOINTMENTS:

None

MISCELLANEOUS

A motion was made by Mr. Ferris and seconded by Mr. Riesberg to approve the Employment Agreement between Whitemarsh Township Authority and Brent M. Wagner, carried 3-0.

APPROVAL OF MEETING MINUTES:

A motion was made by Mr. Ferris and seconded by Ms. Quirus to approve the minutes of the August 16, 2017 meeting of the board, carried 3-0.

STAFF REPORTS

ENGINEER'S REPORT:

Sludge Disposal Contract – Mr. Mason reported that he forwarded the Notice of Award to Waste Management on September 8, 2017.

Chlorination/De-Chlorination System – Mr. Mason reported that this project will be ready to go out to bid as soon as he receives the Water Quality Management Permit from the DEP.

PADEP Notice of Violation (NOV) – Mr. Mason reported that the plant has been in compliance with its ammonia levels since mid-March. Mr. Mason also reported that he updated the DEP on the plant's influent loadings, which still remain high but are in compliance.

NPDES Permit Renewal – Mr. Mason reported that he has submitted some additional late responses to his questionnaires to the DEP on August 23, 2017.

737 Spring Mill Avenue – Mr. Mason reported that the developer has contacted him and is ready to dedicate the sewer lines. Mr. Mason will be forwarding the developer a punch item list later this week.

274 Woodcock Lane – Mr. Mason reported that work on this project has begun.

Oaks at Lafayette Hill (Motion for Escrow Release No. 3) – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to release escrow in the amount of \$108,544.13 for Phase 1 and II of this project, carried 3-0.

336 Skippack Pike (Motion for Escrow Release No. 1) – A motion was made by Mr. Ferris and seconded by Ms. Quirus to release escrow in the amount of \$22,500.00, carried 3-0.

WASTEWATER MANAGER'S REPORT:

Mr. Tagert reported that he did not get any bids on the sale of the transfer switch. He is going to re-advertise the transfer switch on a different web site in hopes of getting some bids.

Mr. Tagert reported that the plant was out of compliance on effluent TSS for one week in August, possibly due to the replacement of the secondary recirculation line. The plant was, however, in compliance for the monthly average of the effluent TSS.

Mr. Tagert reported that on September 11, there was a brief power outage at the plant and at pump stations 1 and 2. No problems were noted as a result of the outage.

Mr. Tagert reported that an SSO occurred on August 31 along Wells Road. The blockage was cleared quickly and he reported the SSO to the DEP.

Mr. Tagert reported on an SSO that occurred on September 11 on Crabapple Drive. Temporary repairs were made by the Authority staff on that day. MGK came out a few days later to make permanent repairs.

Mr. Tagert reported that Tri-Jay is moving along with the installation of the SCADA system. There has been one minor delay involving the installation of a new phone line at the plant which is needed in order for Tri-Jay to continue with their work.

Mr. Tagert reported that all of the Authority staff was trained on first aid and CPR and all are now certified.

Mr. Tagert reported that Authority employee Tim Sebenick is attending a wastewater exam prep class and he will be taking the exam at the conclusion of the class. If he passes, all of the sewer employees will be licensed operators.

Mr. Tagert reported that he is going to be working on obtaining Emergency Travel Authorization Cards for his men which will allow them to travel and get into work during a state of emergency, should one arise.

Mr. Tagert reported that he will be looking into whether there is a plan in place in an emergency situation should the plant lose power for an extended period of time.

SOLICITOR'S REPORT:

Motion to Approve Sewage Disposal Agreement – A motion was made by Mr. Riesberg and seconded by Ms. Quirus to approve the Sewage Disposal Agreement between the Authority and Mark Dooley, concerning property located at 274 Woodcock Lane, carried 3-0.

Motion to Approve Sewage Disposal Agreement – A motion was made by Ms. Quirus and seconded by Mr. Riesberg to approve the Sewage Disposal Agreement between the Authority and Frank J. Mastroni, concerning property located at 735 Bethlehem Pike, carried 3-0.

Motion to Approve Meter Fee Reduction – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to approve a request by Congregation Or Ami, located at 708 Ridge Pike, to approve a reduction in their meter fee after switching to a smaller meter, carried 3-0.

MANAGER'S REPORT:

Mr. Detweiler reported that the first aid and CPR training that the Authority employees received was done through DVIT.

Mr. Detweiler reported that the fall residential billing will be going out on October 1.

Mr. Detweiler reported that upon review of the Authority's delinquent accounts, 90% are liened.

Mr. Detweiler reported that he is hoping to have a preliminary operating budget to the board at the October board meeting. He is still waiting for a few insurance quotes to come in.

FINANCIAL REPORT:

Approval of Monthly Expenditures – A motion was made by Mr. Ferris and seconded by Ms. Quirus to pay the expenditures and bills as presented in the amount of \$158,000.83, carried 3-0.

ADJOURNMENT:

A motion to adjourn the meeting at 7:30 p.m. was made by Mr. Ferris and seconded by Mr. Riesberg, carried 3-0.

Minutes Prepared by Dottie Winterbottom