

**WHITEMARSH TOWNSHIP AUTHORITY  
MINUTES OF THE MEETING  
September 18, 2019**

**CALL TO ORDER:**

The Meeting of the Board of the Whitemarsh Township Authority on September 18, 2019, was called to order by Chairman Timothy Ferris at 7:00 p.m. at the Whitemarsh Township Building, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

**IN ATTENDANCE:**

*Board Members Present:*

Timothy Ferris - Chairman  
Jonathan Riesberg – Vice Chairman  
Jeannette Quirus – Secretary  
Jori Broad - Treasurer  
Gene Swider – Assistant Secretary/Treasurer

*Also in Attendance:*

Michael Clarke, Esquire – Rudolph Clarke, LLC  
Alex Glassman, Esquire – Rudolph Clarke, LLC  
Allen Mason, P.E. – Carroll Engineering Corp.  
Brent Wagner, Manager  
Kyle Detweiler, Finance Director

**PUBLIC COMMENT:**

None.

**CONFIRMED APPOINTMENTS:**

None.

**APPROVAL OF MEETING MINUTES:**

A motion was made by Mr. Ferris and seconded by Ms. Quirus to approve the Minutes of the August 21, 2019 meeting of the Board, the motion carried 5-0.

**STAFF REPORTS**

**ENGINEER’S REPORT:**

**Incinerator Building Demolition** – Mr. Mason reported that the asbestos removal work will commence soon.

**McNeil** – Mr. Mason reported that McNeil is considering a project for their expansion. Mr. Mason discussed with them what he estimated the tapping fees would be.

**Maple Hill Subdivision** – Mr. Mason reported that to date 17 homes have been connected to public sewer and inspected. There is one house remaining to be connected and inspected.

**Whitemarsh Shopping Center** – Mr. Mason stated that he made the recommendation to the Township Manager to execute the PA DEP Planning Module Mailer for this project.

**Authority Office Building** – Mr. Mason reported that he spoke with the architect and he is almost done with the revisions that have been requested. Mr. Mason also stated that the Authority will need to appear before the Shade Tree Commission on October 1 or October 8 concerning the tree issues. A conversation then ensued between board members and professional staff concerning different features of the proposed office building.

**WASTEWATER MANAGER’S REPORT:**

Please see the Manager’s Report.

**SOLICITOR’S REPORT:**

**Motion to Ratify Resolution No. 2019-07 Releasing Escrow for 737 Spring Mill Avenue** – A motion was made by Mr. Ferris and seconded by Ms. Quirus to Ratify Resolution No. 2019-07 releasing the balance of the professional escrow and maintenance security escrow funds less any outstanding professional fees, carried 5-0.

**Motion to Approve Agreement** – A motion was made by Ms. Quirus and seconded by Mr. Ferris to approve the Employment Agreement between the Authority and Brent Wagner, for the term September 18, 2019 through September 21, 2020, carried 5-0.

**MANAGER’S REPORT:**

Mr. Wagner reported that the plant is running very well. The ammonia levels over the past two weeks have been the best he’s seen since joining the Authority.

Mr. Wagner reported that he took the plant manager and staff to an Authority in Berks County last week to see the installation and operation of a belt filter press, the same one that this Authority will be installing shortly and its own facilities.

Mr. Wagner reported that he’ll be working with staff on a preliminary capital budget to present at the October board meeting.

**FINANCIAL REPORT:**

Mr. Detweiler reported that the semi-annual residential billing will be going out shortly for delivery to homes on or around October 1.

Mr. Detweiler reported that our accounts receivable balance is steadily going down due to staff’s collection efforts.

Mr. Detweiler reported that tours have been set up over the next few months for PW High School students to visit the plant.

Mr. Detweiler reported that the 2020 preliminary budgets will be presented at the next board meeting.

**Approval of Monthly Expenditures** – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to pay the expenditures and bills as presented in the amount of \$390,565.62, carried 5-0.

**ADJOURNMENT:**

A motion to adjourn the meeting at 7:55 p.m. was made by Mr. Ferris and seconded by Ms. Quirus, carried 5-0.

*Minutes Prepared by Dottie Winterbottom*