

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
September 16, 2020**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on September 16, 2020, was called to order by Chairman Timothy Ferris at 7:00 p.m. and held via video conferencing. This change in location was announced by placing a Notice on the front door of the Whitemarsh Township Building, 616 Germantown Pike, Lafayette Hill, Pennsylvania and also by a Notice posted on the Authority's website.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Timothy Ferris – Chairman
Jonathan Riesberg – Vice Chairman (joined meeting at 7:09 p.m.)
Jeanette Quirus, Secretary
Jori Broad – Treasurer
Gene Swider – Assistant Secretary/Treasurer

Also in Attendance:

Michael P. Clarke, Esquire – Rudolph Clarke, LLC
Alex Glassman, Esquire – Rudolph Clarke, LLC
Allen Mason, P.E. – Carroll Engineering Corp.
Brent Wagner, Manager
Thomas Bonjo, Operations Manager
Kyle Detweiler, Finance Director

PUBLIC COMMENT:

None.

APPROVAL OF MEETING MINUTES:

A motion was made by Ms. Quirus and seconded by Ms. Broad to approve the Minutes of the August 19, 2020 meeting of the Board, the motion carried 5-0.

STAFF REPORT

ENGINEER'S REPORT:

Emergency Generator Modifications – Mr. Mason reported that all generator receptacles have been installed and final inspections of the pump stations are complete.

Authority Office Building – Mr. Mason reported that construction is proceeding and the next progress meeting is scheduled for September 22.

Sludge Dewatering Facilities – Mr. Mason reported that he will meet with Mr. Wagner on Friday to review the revised plans.

Secondary Trickling Filter Upgrade – Mr. Mason reported that there's been a bit more settling of the media than initially expected and he will be meeting with the contractor to address this issue.

Wagner/Cedar Road Sewer Replacement – Mr. Mason reported that final pavement restoration is underway and all work should be completed this week.

Act 537 Planning – Harts Lane – Mr. Mason reported that he drafted a letter to the Township in response to the DEP's letter to the Township in regard to the use of holding tanks along Harts Lane and the feasibility of a potential public sewer extension.

Motion to Pay Application for Payment No. 3 (Contract 20-1G) – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to pay Application for Payment No. 3 (Contract 20-1G) in the amount of \$149,104.68 to McCarthy Construction, Inc., carried 5-0.

Motion to Pay Application for Payment No. 2 (Contract 20-1E) – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to pay Application for Payment No. 2 (Contract 20-1E) in the amount of \$9,020.49 to Lenni Electric Corporation, carried 5-0.

Mr. Ferris asked about the five homes in the Township that sustained some form of sewage damage during a substantial storm a few weeks ago. Mr. Mason said he personally went to each house to try to access why this damage occurred from an engineering standpoint. Mr. Clarke then updated the Board as to the insurance claims of these homeowners. Mr. Clarke stated that at the present time, all information requested by our insurance carrier has been supplied and we are currently awaiting a response from them.

WASTEWATER MANAGER'S REPORT:

Mr. Wagner will incorporate the Wastewater Manager's report in with his Executive Director's report.

SOLICITOR'S REPORT:

Contract for Professional Services (164 Morris Road) – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to execute the Contract for Professional Services between the Authority and Ryan and Amy Tyrell, concerning property located at 164 Morris Road, motion carried 5-0.

Grinder Pump Agreement – a motion was made by Mr. Ferris and seconded by Mr. Riesberg to execute the Grinder Pump Agreement between the Authority and Argos Associates, concerning property having a tax parcel number of 65-00-01367-008, motion carried 5-0.

Grinder Pump Agreement – a motion was made by Mr. Ferris and seconded by Mr. Riesberg to execute the Tri-Party Agreement between Whitpain Township, Whitmarsh Township Authority and Karamoor Winery, between the Authority and Argos Associates, concerning property having a tax parcel number of 65-00-01367-008, motion carried 5-0.

Executive Director Contract Renewal – A motion was made by Mr. Ferris and seconded by Ms. Quirus to approve the contract between Whitmarsh Township Authority and TruBlue Environmental

LLC to allow Brent Wagner to continue to serve as the Authority's Executive Director and Consultant from September 2, 2020 through September 2, 2023, motion carried 5-0.

MANAGER'S REPORT:

Mr. Wagner reported that the plant is running very well. The only issue it had last month was the day of the tropical storm when the plant exceeded its permit limits.

Mr. Wagner asked the Board to approve color samples for the exterior of the new administrative building that were provided to him and recommended from the architecture.

Emergency Response Plan - Mr. Wagner reported that there was an issue with a family member of an employee regarding Covid. Details will be discussed during Executive Session at the end of this meeting.

FINANCIAL REPORT:

Mr. Detweiler reported that the preliminary Operating Budget will be available to the Finance Committee prior to next month's Board meeting.

Mr. Detweiler reported that the fall residential billing will be going out shortly and extended early discount date letters will be accompanying the bills to each resident.

Approval of Monthly Expenditures – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to pay the expenditures and bills as presented in the amount of \$448,935.34, carried 5-0.

ADJOURNMENT:

A motion to adjourn the meeting at 7:48 p.m. was made by Mr. Ferris and seconded by Ms. Quirus, carried 5-0.

EXECUTIVE SESSION :

The Board met in Executive Session to talk about various matters.

Minutes Prepared by Dottie Winterbottom