

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
October 21, 2015**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on October 21, 2015, was called to order by Chairperson Carolyn Hanel at 7:00 p.m. at the Whitemarsh Township Meeting Room, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Carolyn Hanel, Chairperson
Timothy Ferris
Jeff Mitchell
Jonathan Riesberg

Also in Attendance:

Michael Sullivan, Private Utility Enterprises, Inc. – Authority Management Consultant
Michael Clarke, Esquire – Rudolph Clarke, LLC
Alexander M. Glassman, Esquire - Rudolph Clarke, LLC
Allen Mason, P.E. – Carroll Engineering Corp.
Kyle Detweiler, Director of Finance of WTA

PUBLIC COMMENT:

None

CONFIRMED APPOINTMENTS:

Mr. Joseph Guagno, P.E. of Instrumentation, Control and Energy Engineering, LLC discussed in detail the proposed SCADA System for the Authority and answered all questions from the Board members.

APPROVAL OF MEETING MINUTES:

A motion was made by Mr. Ferris and seconded by Mr. Mitchell to approve the Minutes of the September 22, 2015 meeting of the Board, the motion carried 4-0.

STAFF REPORTS

ENGINEER'S REPORT:

Applewood Drive/Brook Lane Sewer Replacement Project – Mr. Mason reported that the trench spoils which were left on Brook Lane have been removed and he anticipates that this project will be completed in the next few weeks. Mr. Mason is still receiving phone calls from homeowners and he is updating them on the progress of the project.

Pump Stations 5A and 7 – Mr. Mason reported that the pre-construction meeting for this project has taken place and the contractor believes he could have Pump Station #7 completed by the end of the year if the pump is delivered in a timely manner.

Oaks at Lafayette Hill – Mr. Mason reported that the Township held a pre-construction meeting with the contractor this week and it was determined that sewer construction would not begin until next year.

Motion to Pay BSI – A motion was made by Mr. Ferris and seconded by Mr. Mitchell to pay BSI Electrical Contractors' Application and Certificate for Payment No. 14 (Final), for Contract 13-3, Electrical, WPCC Upgrade, in the amount of \$12,930.00, carried 4-0.

Motion to Pay Out of Site Infrastructure, Inc. – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to pay Out of Site Infrastructure, Inc.'s Application for Payment No. 2, for Contract 14-5, Applewood Drive and Brook Lane Sewer Replacement, in the amount of \$51,441.50, carried 4-0.

WASTEWATER MANAGER'S REPORT:

Mr. Sarro was not in attendance at tonight's meeting to give his report but his written report was included in the Board's meeting packet.

SOLICITOR'S REPORT:

Springfield Matter – Mr. Glassman reported that there is no update on this matter as he has heard no response from Springfield Township as to executing the agreement.

141 – 150 Barren Hill Road – Mr. Clarke reported that the developer who made an unauthorized connection to our system has now agreed to go through the proper channels and enter into a Contract for Professional Services Agreement with the Authority. As such, a Motion was made by Mr. Ferris and seconded by Mr. Riesberg to execute the Contract for Professional Services between Whitemarsh Township Authority and Robert Ratoskey and Raymond Trainor, carried 4-0.

MANAGER'S REPORT:

Mr. Sullivan reported that the residential billing went out in the beginning of the month so we should see revenue coming in shortly.

Mr. Sullivan informed the Board that he is working with the sewer employees on their collective bargaining agreement.

Mr. Sullivan presented a preliminary budget to the Board for their review. No action was taken at this time.

Mr. Sullivan also stated that he has been in contact with Howard Woods regarding an overall restructure of our residential and commercial billing, including the possibility of changing residential billing from a flat fee to a consumption based charge. Mr. Woods will be sending over his proposal shortly which will then be forwarded to the Board for their consideration.

Mr. Sullivan also reported that the Authority is in need of a new sewer camera which will probably have to be worked into the capital budget.

FINANCIAL REPORT:

Approval of Monthly Expenditures – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to pay the expenditures and bills for October 2015 as presented in the amount of \$325,186.37, carried 4-0.

ADJOURNMENT:

A motion to adjourn the meeting at 8:00 p.m. was made by Mr. Ferris and seconded by Mr. Mitchell, carried 4-0.

Minutes Prepared by Dottie Winterbottom