

**WHITEMARSH TOWNSHIP AUTHORITY  
MINUTES OF THE MEETING  
October 19, 2016**

**CALL TO ORDER:**

The Meeting of the Board of the Whitemarsh Township Authority on October 19, 2016, was called to order by Chairperson Timothy Ferris at 7:00 p.m. at the Whitemarsh Township Meeting Room, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

**IN ATTENDANCE:**

*Board Members Present:*

Timothy Ferris, Chairperson  
Carolyn Hanel  
Jonathan Riesberg  
Jeff Mitchell

*Also in Attendance:*

Michael Sullivan, Private Utility Enterprises, Inc. – Authority Management Consultant  
Michael Clarke, Esquire – Rudolph Clarke, LLC  
Alexander M. Glassman, Esquire - Rudolph Clarke, LLC  
Allen Mason, P.E. – Carroll Engineering Corp.  
Robert Tagert, Operations Manager

**PUBLIC COMMENT:**

None.

**CONFIRMED APPOINTMENTS:**

None.

**APPROVAL OF MEETING MINUTES:**

A motion was made by Ms. Hanel and seconded by Mr. Riesberg to approve the minutes of the September 21, 2016 meeting of the board, the motion carried 4-0.

**STAFF REPORTS**

**ENGINEER'S REPORT:**

**Pump Station Nos. 5A and 7** – Mr. Mason reported that the general construction contract is closed out. The contractor is working to address the punch list items. Mr. Mason also stated that he has received the owner's manuals.

**Applewood Drive and Brook Lane Sewer Replacement Project** – Mr. Mason reported that Passerini Construction has installed the sod at 4 Applewood Drive and they are keeping it watered.

**PCB Minimization Plan and Monitoring** – Mr. Mason reported that he is going to delay the trackdown sampling because of the weather forecast for the next few days. It needs to be dry weather to do the sampling.

**Wissahickon TMDL** – Mr. Mason reported that the DEP issued a revised consent order agreement which they would like for the treatment plant subgroups to sign.

**Fairway Road and Joshua Knoll Sanitary Sewer Replacement Project** – Mr. Mason reported that the final piping tie-in was performed on October 11. The contractor is now working on doing the trench repair and expects to mill and overlay the short section of Joshua Road this weekend.

**PQ Corporation** – Mr. Mason reported that the facility had an accidental discharge on October 5. Mr. Mason does not believe this discharge will have any negative impact on our treatment plant.

**The Reserve at Creekside (aka Creekside Commons)** – Mr. Mason reported that construction is continuing.

**McNeil-East Valley Green Road Force Main** – Mr. Mason reported that the gravity sewer construction has started but it is moving very slowly.

**Oaks at Lafayette Hill** – Mr. Mason stated that there is nothing new to report on this project.

**Whitemarsh Station** – Mr. Mason reported that there was no new activity in the past month.

**336 Skippack Pike** – Mr. Mason reported that he has not received a response yet from his comments on the planning module mailer.

**Motion to Pay PACT One, LLC** – A motion was made by Ms. Hanel and seconded by Mr. Riesberg to pay PACT One, LLC's Application for Payment No. 2 for Contract 16-2, Fairway Road and Joshua Knoll Sanitary Sewer Replacement project, in the amount of \$362,165.50, carried 4-0

**Motion to Pay Passerini Construction, Inc.** – A motion was made by Mr. Riesberg and seconded by Mr. Mitchell to pay Passerini Construction, Inc.'s Application for Payment for Applewood Drive's lawn restoration and removal of the trench spoil stockpile, in the amount of \$8,440.00, carried 4-0.

#### **WASTEWATER MANAGER'S REPORT:**

Mr. Tagert reported that he is still getting familiarized with the pump stations and plant and keeping up with the day to day operations. He is looking for ways to keep improving different processes and is looking forward to when the SCADA system is up and running. Mr. Tagert also stated he is holding weekly safety meetings with the sewer employees and making sure everyone is up to date with their safety equipment.

#### **SOLICITOR'S REPORT:**

**Motion to Execute Contract for Professional Services** – A motion was made by Ms. Hanel and seconded by Mr. Mitchell to execute the Contract for Professional Services as prepared by the Authority Solicitor, between the Authority and DJB Properties, LLC, concerning property located at 903 Spring Mill Avenue, subject to receipt by the Authority of all payments required of the Developer under the terms of the Agreement for engineer, legal and administrative fees, and all other items deemed necessary by the Manager and duly executed copies of the Agreement, carried 4-0.

**MANAGER'S REPORT:**

Mr. Sullivan reported that the Municipal complex has been paved and he is awaiting the bill from the Township representing the Authority's portion of the money owed toward the project.

Mr. Sullivan reported that he had a conversation with Allen Mason, P.E. regarding potentially converting the gas chlorine and dechlorination system at the treatment plant over to liquid chlorine. This switchover is being considered due to safety issues, insurance issues and the fact that the treatment plant is an unsecure facility at this time due to the surrounding gate not working properly.

Mr. Sullivan also reported that while work was being done on the Fairway Road sewer replacement project, the contractor hit a gas main due to it not being property marked. The contractor fixed the main themselves, which PECO was not happy about. Due to this situation, PECO is scheduling training with the Authority employees on how to respond to gas leaks.

**Motion for Authorization to List Crane Truck on Municibid** – A motion was made by Ms. Hanel and seconded by Mr. Riesberg to obtain authorization to list the Authority's old crane truck on Municibid, not to accept anything less than \$1,000.00, carried 4-0.

**Motion for Authorization to Bid out SCADA Project** – A motion was made by Mr. Mitchell and seconded by Mr. Riesberg to obtain authorization to bid out the SCADA project, carried 4-0.

**FINANCIAL REPORT:**

**Approval of Monthly Expenditures** – A motion was made by Ms. Hanel and seconded by Mr. Riesberg to pay the expenditures and bills for September 2016 as presented in the amount of \$509,384.32, carried 4-0.

Mr. Sullivan discussed the draft 2017 Operating Budget and fielded any questions posed by the board members. The budget will be put up for vote at next month's board meeting.

**ADJOURNMENT:**

A motion to adjourn the meeting at 7:40 p.m. was made by Ms. Hanel and seconded by Mr. Mitchell, carried 4-0.

*Minutes Prepared by Dottie Winterbottom*