

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
October 18, 2017**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on October 18, 2017, was called to order by Chairperson Timothy Ferris at 7:00 p.m. at the Whitemarsh Township Meeting Room, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Timothy Ferris, Chairperson
Jonathan Riesberg
Jeannette Quirus

Also in Attendance:

Alexander M. Glassman, Esquire - Rudolph Clarke, LLC
Allen Mason – Carroll Engineering Corp.
Brent Wagner – Executive Director
Kyle Detweiler – Finance Director
Robert Tagert, Operations Manager

PUBLIC COMMENT:

None

CONFIRMED APPOINTMENTS:

None

APPROVAL OF MEETING MINUTES:

A motion was made by Mr. Ferris and seconded by Ms. Quirus to approve the minutes of the September 20, 2017 meeting of the board, carried 3-0.

STAFF REPORTS

ENGINEER'S REPORT:

Conshohocken Brewing Company – Mr. Mason reported that he and Mr. Tagert had a meeting with representatives of Conshohocken Brewing Company on October 11 to discuss test results. The Brewery representatives stated that they were going to reach out to other breweries to see how they handle their wastewater discharge and hopefully come up with a strategy for their own discharge.

Reserve at Creekside – Mr. Mason reported that to date, 120 townhomes have been connected to public sewer and three more are expected to be connected over the next few weeks.

McNeil – East Valley Green Road Force Main Abandonment – Mr. Mason reported that he is still waiting for PennDOT to close out the Highway Occupancy Permit.

336 Skippack Pike – Mr. Mason reported that he is waiting for PennDOT to close out the Highway Occupancy Permit.

Oaks at Lafayette Hill – Mr. Mason reported that the developer would like for the Authority to assume operation of the pump station as soon as all necessary steps are taken.

Home Properties (1101 E. Hector Street) – Mr. Mason reported that he is awaiting the final sets of the “As-Built” plans from the developer’s engineer.

Maple Hill Subdivision – Mr. Mason reported that he is in the process of reviewing the revised land development plans.

Philadelphia Cricket Club – Mr. Mason reported that the Philadelphia Cricket Club contacted him regarding potential sewer service to their facility and has asked for a meeting to discuss any potential options to connecting to public sewer.

WASTEWATER MANAGER’S REPORT:

Mr. Tagert reported that over the past week, staff flooded both the primary and secondary filters to help clean out the flies and snails that accumulate.

Mr. Tagert reported that staff pumped out the secondary basin and inspected the scrapers. Staff will be pumping out the other basin next week.

Mr. Tagert reported that he has purchased two new samplers for the plant in an effort to keep the plant in compliance.

Mr. Tagert reported that the fuel tanks have been purchased for the propane generator and will be going to the fabrication shop on Friday to have everything mounted onto the trailer.

Mr. Tagert reported that the extra phone line needed at the plant for the SCADA system has been installed by Verizon.

Mr. Tagert reported that Tim Sebenick passed his Wastewater Operator’s exam so he is now a certified operator.

SOLICITOR’S REPORT:

Motion to Approve Resolution No. 2017-06 – Amending Rules and Regulations – A motion was made by Mr. Ferris and seconded by Ms. Quirus to approve Resolution No. 2017-06, Amending Rules and Regulations, carried 3-0.

Motion to Approve Water Service Termination Agreement – A motion was made by Mr. Ferris and seconded by Ms. Quirus to approve the Water Service Termination Agreement, carried 3-0.

Motion to Approve Sewage Disposal Agreement – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to approve the Sewage Disposal Agreement between the Authority and Whitmarsh Boat Club, LLC, concerning property located at 801 Washington Street, carried 3-0.

EXECUTIVE DIRECTOR’S REPORT:

Mr. Wagner reported that he has met with all members of the Authority staff and toured the plant and all pump stations. The main area of concern at the plant is keeping ammonia levels at compliance.

Mr. Wagner reported that he met with staff to discuss cleaning and flooding of the trickling filters.

Mr. Wagner reported that he met with staff to discuss cleaning the secondary clarifiers, chlorine tanks and primaries.

Mr. Wagner reported that he has requested testing for coagulant from the PADEP and was researching pumps for this use.

Mr. Wagner reported that he is working with the administrative staff to lock in our electric rates through 2021.

FINANCIAL REPORT:

Motion to Pay Trijay Systems, Inc. - A motion was made by Mr. Ferris and seconded by Ms. Quirus to pay Trijay System, Inc.’s Application for Payment No. 3 for Project No. IC&EE 158-002 in the amount of \$68,373.00, carried 3-0.

Mr. Detweiler reported that a preliminary 2018 Operating Budget is included in this month’s board packet for review. Mr. Detweiler stated that he is still waiting on a few numbers but once he receives them, he’s hoping to have a final budget prepared and approved at the November board meeting.

Approval of Monthly Expenditures – A motion was made by Mr. Ferris and seconded by Ms. Quirus to pay the expenditures and bills as presented in the amount of \$254,633.27, carried 3-0.

Mr. Detweiler confirmed with the Board that their annual holiday dinner will be held after the January 2018 board meeting.

ADJOURNMENT:

A motion to adjourn the meeting at 7:30 p.m. was made by Mr. Ferris and seconded by Mr. Riesberg, carried 3-0.

EXECUTIVE SESSION:

The Board went into a brief Executive Session to discuss personnel matters.

Minutes Prepared by Dottie Winterbottom