

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
October 16, 2019**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on October 16, 2019, was called to order by Chairman Timothy Ferris at 7:00 p.m. at the Whitemarsh Township Building, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Timothy Ferris - Chairman
Jonathan Riesberg – Vice Chairman
Jeannette Quirus – Secretary

Also in Attendance:

Michael Clarke, Esquire – Rudolph Clarke, LLC
Alex Glassman, Esquire – Rudolph Clarke, LLC
Allen Mason, P.E. – Carroll Engineering Corp.
Brent Wagner, Manager
Leland Newell, Operations Manager
Kyle Detweiler, Finance Director

PUBLIC COMMENT:

None.

CONFIRMED APPOINTMENTS:

None.

APPROVAL OF MEETING MINUTES:

A motion was made by Ms. Quirus and seconded by Mr. Riesberg to approve the Minutes of the September 18, 2019 meeting of the Board, the motion carried 3-0.

STAFF REPORTS

ENGINEER'S REPORT:

NPDES Permit – Mr. Mason reported that he will be obtaining a PCB sample from the Schuylkill River in accordance with the requirements of the permit. As it needs to be a wet weather sample, Mr. Mason is waiting for a rainy day to collect the sample.

Authority Office Building – Mr. Mason reported that he met with the architect who gave him revised concept plans for the proposed building based on some concerns of the Board. A discussion ensued between the Board and professional staff concerning different aspects of the building and the revised plans. After consideration, it was agreed upon by the board members present at the meeting that the best option for the building will be using the original concept plan created by the architect.

Mr. Mason also stated he appeared before the Shade Tree Commission on behalf of the Authority in early October concerning the tree issues at the proposed new building. Mr. Mason will attend an additional meeting in late November to discuss alternatives to the recommendation of the Shade Tree Commission as to how many trees should be planted.

WASTEWATER MANAGER’S REPORT:

Mr. Newell reported that the plant is running great.

Mr. Newell reported that the demolition of the incinerator building is underway.

Mr. Newell reported that the staff will be taking part in Confined Space Training tomorrow at the plant.

SOLICITOR’S REPORT:

Mr. Clarke gave an update on a property on Sugar Maple Lane that sustained significant damage due to a sewage backup in their house. As the property owner’s insurance company is limiting the amount of money they are giving him for his claim, the property owner will be filing a lawsuit against the Authority to collect for further damages and loss. Once the lawsuit is filed, the Authority will turn it over to their insurance company for handling.

MANAGER’S REPORT:

Mr. Wagner reported that the plant is running efficiently.

Mr. Wagner reported that the Capital and Budget Committee met tonight and discussed plans for the 2020 sewer replacement in several areas of Whitmarsh Township. Mr. Mason gave a detailed report of the areas in need of the sewer replacement.

Mr. Wagner reported that the trickling filter project will be put off until next spring.

Mr. Wagner reported that he will be hiring a coach to work with the staff at the plant with the intent of improving the efficiency of our operations and making our staff more productive.

FINANCIAL REPORT:

Mr. Detweiler reported that he will be finalizing the 2020 operating budget once he receives quotes from our insurance carriers.

Mr. Detweiler reported that the office staff will be looking into a new on-line payment portal that our software company provides which will streamline the process of on-line payments which in turn will lead to more efficiency of our staff in their daily operations.

Approval of Monthly Expenditures – A motion was made by Mr. Ferris and seconded by Ms. Quirus to pay the expenditures and bills as presented in the amount of \$151,932.15, carried 3-0.

ADJOURNMENT:

A motion to adjourn the meeting at 7:46 p.m. was made by Mr. Ferris and seconded by Ms. Quirus, carried 3-0.

Minutes Prepared by Dottie Winterbottom