

**WHITEMARSH TOWNSHIP AUTHORITY  
MINUTES OF THE MEETING  
November 16, 2016**

**CALL TO ORDER:**

The Meeting of the Board of the Whitemarsh Township Authority on November 16, 2016, was called to order by Chairperson Timothy Ferris at 7:00 p.m. at the Whitemarsh Township Meeting Room, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

**IN ATTENDANCE:**

*Board Members Present:*

Timothy Ferris, Chairperson  
Carolyn Hanel  
Jonathan Riesberg  
Jeff Mitchell

*Also in Attendance:*

Michael Sullivan, Private Utility Enterprises, Inc. – Authority Management Consultant  
Alexander M. Glassman, Esquire - Rudolph Clarke, LLC  
Allen Mason, P.E. – Carroll Engineering Corp.  
Kyle Detweiler – Finance Director  
Robert Tagert, Operations Manager

**PUBLIC COMMENT:**

None.

**CONFIRMED APPOINTMENTS:**

None.

**APPROVAL OF MEETING MINUTES:**

A motion was made by Ms. Hanel and seconded by Mr. Mitchell to approve the minutes of the October 19, 2016 meeting of the board, the motion carried 4-0.

**STAFF REPORTS**

**ENGINEER'S REPORT:**

**Pump Station Nos. 5A and 7** – Mr. Mason reported that this project is now complete. The contractor's final Application for Payment has been submitted to the Authority for payment.

**Applewood Drive and Brook Lane Sewer Replacement Project** – Mr. Mason reported that Authority personnel is continuing to water the new sod which was installed on 4 Applewood Drive.

**PCB Minimization Plan and Monitoring** – Mr. Mason reported that all sampling is complete. He will be submitting his report to the DEP next month.

**Wissahickon TMDL** – Mr. Mason reported that there was a meeting on October 27 in which an alternative TDML plan was discussed.

**Fairway Road and Joshua Knoll Sanitary Sewer Replacement Project** – Mr. Mason reported that all work for this project is complete with the exception of the sealing of a pavement on Hillside Road. Mr. Mason expects to present the contractor's final Application for Payment at next month's Board meeting.

**DRBC Docket Fees** – Mr. Mason reported that he has completed the required Construction Completion Certification which sets the DRBC's fees associated with the plant's upgrade project.

**The Reserve at Creekside (aka Creekside Commons)** – Mr. Mason reported that his firm is continuing to do plumbing inspections as needed.

**McNeil-East Valley Green Road Force Main** – Mr. Mason reported that there has been more progress with the gravity sewer construction.

**Oaks at Lafayette Hill** – Mr. Mason reported that construction of the Pump Station has begun. Mr. Mason also reported that Toll Brothers is seeking to do a Pump and Haul Agreement for a limited time until there are enough houses constructed to tie into the pump station.

**Whitemarsh Station** – Mr. Mason reported that his firm is performing sewer inspections as needed.

**336 Skippack Pike** – Mr. Mason reported that he has reviewed the revised planning module mailer and has recommend that the Township Manager execute the mailer.

**Colonial School District Sports Complex** – Mr. Mason reported that he forwarded his comments regarding the plans to the Authority for their review.

**737 Spring Mill Avenue** – Mr. Mason reported that sewer construction commenced last week.

**Additions** – Mr. Mason reported on two upcoming projects which he has been contacted about. First is a 20 lot subdivision on Spring Mill Road. Second is a 3 lot subdivision on the corner of Henry Lane and Butler Pike. No official plans have been submitted yet for either of these projects.

**Motion to Pay BSI Electrical Contractors** – A motion was made by Ms. Hanel and seconded by Mr. Riesberg to pay BSI Electrical Contractors' Application for Payment No. 5 for Contract 15-4, Pump Station Upgrades 5A & 7, in the amount of \$600.00, carried 4-0

**Motion to Pay PACT One, LLC** – A motion was made by Ms. Hanel and seconded by Mr. Mitchell to pay PACT One, LLC's Application for Payment No. 3 for Contract 16-2, Fairway Road and Joshua Knoll Sanitary Sewer Replacement project, in the amount of \$399,654.55, carried 4-0

#### **WASTEWATER MANAGER'S REPORT:**

Mr. Tagert reported that ammonia levels at the plant were within permit levels for the month of October.

Mr. Tagert reported that a new gate has been installed at the back of the plant. Also, a new gate operator will be installed at the plant entrance so the facility can be secure at night.

Mr. Tagert reported that he is stilling looking into options concerning the removal of chlorine gas at the plant.

Mr. Tagert reported that he is getting some estimates to install a vault top on the pit at the plant which is now just covered with wood planks to ensure safety of the personnel at the plant.

Mr. Tagert reported on an organization called PA Warn which he would like for the Authority to be a part of as they provide equipment such as generators, pumps, etc. on an emergency basis.

Mr. Tagert reported that a few small leaks were found in the valves in the water meter vault at the plant which led to additional usage on the water bill. He will continue to monitor this issue.

Mr. Tagert reported that he ordered a new sewer pipe line inspection camera. The vendor will provide two days of training on the camera.

**Motion for Authorization to list old sewer camera on Municibid** – A motion was made by Mr. Riesberg and seconded by Mr. Mitchell to obtain authorization to list the Authority’s old sewer camera on Municibid, carried 4-0.

Mr. Tagert reported that a new manhole cover has been ordered for the one on Joshua Road that was hit a while ago. An insurance claim has been filed with Travelers Insurance.

Mr. Tagert reported that the Authority helped clear a blockage at PW High School and in turn, received a thank you e-mail from the school.

**SOLICITOR’S REPORT:**

**Motion to Execute Contract for Professional Services** – A motion was made by Mr. Mitchell and seconded by Mr. Riesberg to execute the Contract for Professional Services as prepared by the Authority Solicitor, between the Authority and 60 Flourtown Road, LLC, concerning property located at 60 Flourtown Road, subject to receipt by the Authority of all payments required of the Developer under the terms of the Agreement for engineer, legal and administrative fees, and all other items deemed necessary by the Manager and duly executed copies of the Agreement, carried 4-0.

**Motion to Execute Sewage Disposal Agreement** – A motion was made by Ms. Hanel and seconded by Mr. Riesberg to execute the Sewage Disposal Agreement as prepared by the Authority Solicitor, between the Authority and DJB Properties, LLC, concerning property located at 737 Spring Mill Avenue, subject to receipt by the Authority of all payments required of the Developer under the terms of the Agreement and all other items deemed necessary by the Manager and duly executed copies of the Agreement, carried 4-0.

**MANAGER’S REPORT:**

**Motion to Approve 2017 Operating Budget** – A motion was made by Ms. Hanel and seconded by Mr. Mitchell to approve the 2017 Operating Budget as presented, carried 4-0.

**FINANCIAL REPORT:**

**Approval of Monthly Expenditures** – A motion was made by Ms. Hanel and seconded by Mr. Riesberg to pay the expenditures and bills for October 2016 as presented in the amount of \$1,150,366.36, carried 4-0.

**ADJOURNMENT:**

A motion to adjourn the meeting at 7:40 p.m. was made by Ms. Hanel and seconded by Mr. Mitchell, carried 4-0.

*Minutes Prepared by Dottie Winterbottom*