

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
May 20, 2020**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on May 20, 2020, was called to order by Chairman Timothy Ferris at 7:00 p.m. and held via video conferencing. This change in location was announced by placing a Notice on the front door of the Whitemarsh Township Building, 616 Germantown Pike, Lafayette Hill, Pennsylvania and also by a Notice posted on the Authority's website.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Timothy Ferris – Chairman
Jonathan Riesberg – Vice Chairman
Jeannette Quirus – Secretary
Jori Broad – Treasurer
Gene Swider – Assistant Secretary/Treasurer

Also in Attendance:

Michael Clarke, Esquire – Rudolph Clarke, LLC
Alex Glassman, Esquire – Rudolph Clarke, LLC
Allen Mason, P.E. – Carroll Engineering Corp.
Brent Wagner, Manager
Thomas Bonjo, Operations Manager
Kyle Detweiler, Finance Director

PUBLIC COMMENT:

None.

APPROVAL OF MEETING MINUTES:

A motion was made by Ms. Quirus and seconded by Ms. Broad to approve the Minutes of the April 15, 2020 meeting of the Board, the motion carried 5-0.

STAFF REPORT

ENGINEER'S REPORT:

Wagner/Cedar Road Sanitary Sewer Replacement – Mr. Mason reported that he received the bids for this project which also includes the work to be completed on the Butler Pike railroad bridge. Mr. Mason reported that the lowest bidder was Joao & Bradley Construction Co., Inc. As such, the following Motion was made:

Motion of Intent to Award Contract 20-2- A motion was made by Mr. Ferris and seconded by Mr. Swider to award Contract 20-2 (Wagner/Cedar Road Sanitary Sewer Replacement) to Joao & Bradley Construction Co., Inc., carried 5-0.

Motion to Approve Application and Certificate of Payment No. 3 for Contract 19-2 – A motion was made by Mr. Riesberg and seconded by Mr. Swider to approve Payment No. 3 for Contract 19-2 (Incinerator Building Demolition), carried 5-0.

Emergency Generator Modifications – Mr. Mason reported that final payment will be made on this project once a final walk-thru inspection can be scheduled.

WASTEWATER MANAGER’S REPORT:

Mr. Wagner will incorporate the Wastewater Manager’s report in with his Executive Director’s report.

SOLICITOR’S REPORT:

Motion to Ratify Resolution No. 2020-04 – A motion was made by Mr. Ferris and seconded by Ms. Quirus to Ratify Resolution No. 2020-04 (COVID 19 Emergency Disaster Resolution) effective from April 16, 2020, carried 5-0.

Motion to Approve Whitemarsh Township Grading Improvements Security Agreement - A. motion was made by Mr. Ferris and seconded by Mr. Swider to approve the Whitemarsh Township Grading Improvements Security Agreement between the Authority and Whitemarsh Township, concerning the property located at 2015 Joshua Road, Lafayette Hill, PA, carried 5-0.

Motion to Approve Stormwater Management Facilities Agreement - A. motion was made by Mr. Ferris and seconded by Mr. Swider to approve the Whitemarsh Township Stormwater Management Facilities Agreement between the Authority and Whitemarsh Township, concerning the property located at 2015 Joshua Road, Lafayette Hill, PA, carried 5-0.

MANAGER’S REPORT:

Mr. Wagner reported that the Emergency Operations Plan has been working out very well with the staff working two weeks on, two weeks off. All tasks are being completed in a timely fashion.

Mr. Wagner reported that the DEP inspection of the plant went very well but we were cited with a Notice of Violation for a dry weather overflow.

Trickling Filter Project – Mr. Bonjo reported that this project started on Tuesday and the contractor is making very good progress. All of the media should be moved off site by Friday and a concrete inspection is scheduled for Tuesday. Mr. Bonjo stated that we should be up and running by the first week of June. Mr. Wagner reported that he implemented a Standard Operating Procedure in regard to this media replacement project and it is attached for the Board’s review.

FINANCIAL REPORT:

Mr. Detweiler reported that the monthly operating financial statement is consistent with where it should be for this time of the year.

Mr. Detweiler reported that the Authority has extended the discount payment period for the spring billing. As such, revenue from payments is down by about 10% from last year at this same time.

Mr. Detweiler reported that the commercial bills will be going out by the end of this month. The discount period has also been extended for commercial customers.

Mr. Detweiler reported that this month the Authority made its first interest payment on both the refinanced loan and the new borrowing.

Approval of Monthly Expenditures – A motion was made by Mr. Ferris and seconded by Ms. Broad to pay the expenditures and bills as presented in the amount of \$283,072.47, carried 5-0.

ADJOURNMENT:

A motion to adjourn the meeting at 7:30 p.m. was made by Mr. Ferris and seconded by Ms. Quirus, carried 5-0.

Minutes Prepared by Dottie Winterbottom