

**WHITEMARSH TOWNSHIP AUTHORITY  
MINUTES OF THE MEETING  
May 20, 2015**

**CALL TO ORDER:**

The Meeting of the Board of the Whitemarsh Township Authority on May 20, 2015, was called to order by Chairperson Carolyn Hanel at 7:00 p.m. at the Whitemarsh Township Meeting Room, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

**IN ATTENDANCE:**

*Board Members Present:*

Carolyn Hanel, Chairperson  
Timothy Ferris  
Jeff Mitchell

*Also in Attendance:*

Michael Sullivan, Private Utility Enterprises, Inc. – Authority Management Consultant  
Michael Clarke, Esquire – Rudolph Clarke, LLC  
Alexander M. Glassman, Esquire - Rudolph Clarke, LLC  
Allen Mason, P.E. – Carroll Engineering Corp.  
Patrick Sarro, Wastewater Manager

**PUBLIC COMMENT:**

Mr. Frank Pantuso, a Whitemarsh resident who lives at 6 Applewood Drive, Lafayette Hill, was in attendance and asking for an update on the Applewood Drive/Brook Lane sewer replacement project. Mr. Mason updated Mr. Pantuso on the progress of the project.

**APPROVAL OF MEETING MINUTES:**

A motion was made by Mr. Ferris and seconded by Mr. Mitchell to approve the Minutes of the April 15, 2015 meeting of the Board, the motion carried 3-0.

**STAFF REPORTS**

**ENGINEER'S REPORT:**

**Treatment Plant Upgrade** – Mr. Mason reported that this project is essentially complete. He has all of the necessary paperwork to close out the general construction contract. Mr. Mason is waiting for the final Application for Payment from the electrical contractor. All owner operation and maintenance manuals have been submitted.

**Pump Station #1 Upgrade** – Mr. Mason reported that there have been ongoing pump control issues at pump station #1. The contractor had a VFD and pump representative come out to look at the pumps. Some adjustments were made to try to resolve the issues.

**Motion to Pay Joao & Bradley Construction Co., Inc.** – A motion was made by Mr. Ferris and seconded by Mr. Mitchell to pay Joao & Bradley Construction Co., Inc.’s Application for Payment No. 1 for Contract 14-1, Joshua Road Force Main, in the amount of \$304,169.10, carried 3-0.

**Motion to Award Contract for Procurement of Gas Chlorine and Sulfur Dioxide** – A motion was made by Mr. Ferris and seconded by Mr. Mitchell to award a two year contract to JCI Jones Chemicals, Inc. for the procurement of gas chlorine, Contract 15-1, in the amount of \$16,500 and a two year contract for the procurement of sulfur dioxide, Contract 15-2, in the amount of \$22,504, carried 3-0.

**Motion to Approve Change Order No. 1** – A motion was made by Mr. Ferris and seconded by Mr. Mitchell to approve a Change Order from Joao & Bradley Construction Co., Inc. for Contract 14-4, Joshua Road Force Main, in the amount of \$3,246.48, carried 3-0.

**WASTEWATER MANAGER’S REPORT:**

Mr. Sarro reported that a new employee, Patrick Devlin, has started and he is working out well.

Mr. Sarro also reported that the Authority has purchased two new trailers, one open and one closed.

Mr. Sarro then reported that he has set up testing for Conshohocken Brewing Company.

Mr. Sarro also reported that the Authority was over the limit for ammonia in the month of April.

**SOLICITOR’S REPORT:**

**Springfield Matter** – Mr. Glassman reported that he has not heard anything back from Springfield’s solicitor. He will follow-up next week and hopefully have an update by next board meeting.

**Davis Matter** – Mr. Glassman reported that he has reached out to Davis’ attorney asking him if his client has thought about a reasonable settlement offer and also the status of discovery requests. Mr. Glassman is waiting for a response.

**Whitemarsh Hotel Associates, L.P.** – A motion was made by Mr. Ferris and seconded by Mr. Mitchell to execute the Contract for Professional Services between the Authority and Whitemarsh Hotel Associates, L.P. concerning property located at 432 Pennsylvania Avenue, carried 3-0.

**MANAGER’S REPORT:**

**SCADA Study** – Mr. Sullivan handed out copies of the SCADA System Study Final Report to the board members for their review. He stated this report will be discussed at a future board meeting.

**BCWSA** – The Authority Manager reported that he has met with the Bucks County Water & Sewer Authority to discuss issues related to the Pennsylvania Avenue sewer service area. The WTA and the BCWSA will research their files for any individual agreements with property owners or inter-municipal agreements that may provide information related to ownership of lines or sewage disposal commitments.

**TMDL** – Mr. Sullivan reported that he and staff at Carroll Engineering have been attending Total Maximum Daily Load (TMDL) meetings aimed at cleaning up waterways. The main focus is the Wissahickon, which will not directly affect the Authority, as the Authority discharges into the Schuylkill River. The Authority does contribute flows to the Ambler plant which does discharge to the Wissahickon and may be impacted by these proposed rules. The WTA contributes to the capital improvements of the Ambler treatment plant.

**Executive Session** – Mr. Sullivan requested that the Board meet in Executive Session which took place from 7:40 pm to 7:50 pm to discuss personnel matters.

**Commercial Rate Study** – The Board then opened discussion on the proposed commercial rate study. The Authority solicitor noted that this study has been discussed at the Authority’s public meetings and the subject listed on the Authority’s agendas for several months. After Board deliberation, a motion was made by Mr. Ferris and seconded by Mr. Mitchell to adopt Resolution No. 2015-4, which is a Resolution to modify public sanitary sewer rates for commercial customers, carried 3-0.

**PRESENTATION OF DRAFT AUDITED FINANCIAL STATEMENTS BY CATHY SEILER OF BRINKER, SIMPSON & CO., LLC**

Cathy Seiler of Brinker Simpson & Co., LLC spoke on the audit process for the Authority. She explained the different reports and numbers contained in her audit and answered any questions from the Board members. A motion was made by Mr. Ferris and seconded by Mr. Mitchell to approve the final audit report with financial statements contained therein, carried 3-0. Ms. Seiler stated that the DCED report will be dated May 20, 2015.

**FINANCIAL REPORT:**

**Approval of Monthly Expenditures** – A motion was made by Mr. Ferris and seconded by Mr. Mitchell to pay the expenditures and bills as presented in the amount of \$467,796.69, carried 3-0.

**ADJOURNMENT:**

A motion to adjourn the meeting at 8:30 p.m. was made by Mr. Ferris and seconded by Mr. Mitchell, carried 3-0.

*Minutes Prepared by Dottie Winterbottom*