

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
May 17, 2017**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on May 17, 2017, was called to order by Chairperson Timothy Ferris at 7:00 p.m. at the Whitemarsh Township Meeting Room, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Timothy Ferris, Chairperson
Carolyn Hanel
Jonathan Riesberg
Jeff Mitchell
Jeannette Quirus

Also in Attendance:

Michael Clarke, Esquire – Rudolph Clarke, LLC
Alexander M. Glassman, Esquire - Rudolph Clarke, LLC
Allen Mason – Carroll Engineering Corp.
Kyle Detweiler – Finance Director
Robert Tagert, Operations Manager

PUBLIC COMMENT:

None.

CONFIRMED APPOINTMENTS:

None.

APPROVAL OF MEETING MINUTES:

A motion was made by Ms. Hanel and seconded by Ms. Quirus to approve the minutes of the April 19, 2017 meeting of the board, the motion carried 5-0.

STAFF REPORTS

ENGINEER'S REPORT:

NPDES Permit Renewal – Mr. Mason reported that he is currently tabulating the responses to the questionnaires sent out to the Authority's industrial customers. The results of the questionnaires will be incorporated into the permit renewal application which will be submitted to the PADEP within the next two weeks.

Wissahickon TMDL – Mr. Mason reported that the Stakeholder’s Management Committee has retained the law firm of Manko, Gold, Katcher & Fox to represent them in this matter.

Chlorination/De-Chlorination System – Mr. Mason reported that he is still working on the design drawings and expects to submit the Water Quality Management Permit Amendment to the PADEP by the end of June.

PADEP Notice of Violation (NOV) – Mr. Mason reported that April’s discharge monitoring report will show that the treatment plant is in compliance with all effluent parameters.

The Reserve at Creekside (aka Creekside Commons) – Mr. Mason reported that to date, 103 townhomes are connected and that his firm is continuing to perform sewer inspections as needed.

McNeil-East Valley Green Road Force Main – Mr. Mason reported that all testing and video inspecting of the gravity sewer has been completed and McNeil’s wastewater flows are being directed to the gravity sewer.

Oaks at Lafayette Hill – Mr. Mason reported that the sewer construction is complete and the contractor is scheduling the required testing. To date, eight homes have been connected.

Whitemarsh Station – Mr. Mason reported that, to date, sixteen homes have been connected.

336 Skippack Pike – Mr. Mason reported that he has submitted the PennDOT Highway Occupancy Permit application to the Department and things are continuing to move along.

737 Spring Mill Avenue – Mr. Mason reported that sewer construction is complete and the manholes will be vacuum tested once the final paving is complete.

60 Flourtown Road – Mr. Mason reported that he has reviewed his previous comments on the proposed low pressure force main project with the developer’s new engineer on May 3, 2017.

Home Properties (1101 E. Hector Street) – Mr. Mason reported that he provided comments on the revised as-built plan submittal to the developer’s representatives last week.

Maple Hill – Mr. Mason reported that he is working with the PADEP regarding the developer’s request for a planning module exemption.

The Hill at Whitemarsh – Mr. Mason reported that he is continuing to work through DEP’s requests relative to the planning module.

WASTEWATER MANAGER’S REPORT:

Mr. Tagert gave an update on the daily operations at the plant over the past month.

Motion for Authorization to Proceed with Pipe Repair at Plant – A motion was made by Mr. Riesberg and seconded by Mr. Ferris to authorize Caddick Utilities to perform the pipe repair at the plant, for an amount not to exceed \$12,320.00, and conditioned upon Caddick Utilities providing a more detailed quote approved by the Authority Engineer and Operations Manager, carried 5-0.

Motion to Purchase Trailer for Generator – A motion was made by Mr. Mitchell and seconded by Mr. Riesberg to purchase a trailer from Cargo Trailers in the amount of \$4,382.00, carried 5-0.

Motion to Install Generator on Trailer – A motion was made by Mr. Mitchell and seconded by Mr. Ferris to authorize Penn Fabrications to install the generator on the trailer, for an amount not to exceed \$990.00, carried 5-0.

SOLICITOR’S REPORT:

Motion to Execute Contract for Professional Services – A motion was made by Ms. Quirus and seconded by Mr. Ferris to execute the Contract for Professional Services as prepared by the Authority Solicitor, between the Authority and Andrew and Marlene Kolb, concerning property having a tax parcel number of 65-00-10906-018, subject to receipt by the Authority of all payments required of the Developer under the terms of the Agreement for engineer, legal and administrative fees, and all other items deemed necessary by the Manager and duly executed copies of the Agreement, carried 5-0.

Motion to Execute Contract for Professional Services – A motion was made by Ms. Hanel and seconded by Mr. Ferris to execute the Contract for Professional Services as prepared by the Authority Solicitor, between the Authority and 505A Germantown Pike Associates, concerning property having a tax parcel number of 65-00-04333-003, subject to receipt by the Authority of all payments required of the Developer under the terms of the Agreement for engineer, legal and administrative fees, and all other items deemed necessary by the Manager and duly executed copies of the Agreement, carried 5-0.

MANAGER’S REPORT:

Mr. Detweiler reported on the spring billing underway and past-due balance collection efforts.

FINANCIAL REPORT:

Approval of Monthly Expenditures – A motion was made by Mr. Mitchell and seconded by Mr. Riesberg to pay the expenditures and bills as presented in the amount of \$265,908.64, carried 5-0.

ADJOURNMENT:

A motion to adjourn the meeting at 7:50 p.m. was made by Ms. Hanel and seconded by Mr. Riesberg, carried 5-0.

Minutes Prepared by Dottie Winterbottom