

**WHITEMARSH TOWNSHIP AUTHORITY  
MINUTES OF THE MEETING  
May 15, 2019**

**CALL TO ORDER:**

The Meeting of the Board of the Whitemarsh Township Authority on May 15, 2019, was called to order by Chairman Timothy Ferris at 7:00 p.m. at the Whitemarsh Township Building, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

**IN ATTENDANCE:**

*Board Members Present:*

Timothy Ferris - Chairman  
Jonathan Riesberg – Vice Chairman  
Jeannette Quirus - Secretary  
Jori Broad - Treasurer

*Also in Attendance:*

Michael Clarke, Esquire – Rudolph Clarke, LLC  
Alex Glassman, Esquire – Rudolph Clarke, LLC  
Allen Mason, P.E. – Carroll Engineering Corp.  
Brent Wagner, Manager  
Kyle Detweiler, Finance Director  
Leland Newell, Operations Manager

**PUBLIC COMMENT:**

None.

**CONFIRMED APPOINTMENTS:**

None.

**APPROVAL OF MEETING MINUTES:**

A motion was made by Mr. Riesberg and seconded by Ms. Broad to approve the Minutes of the April 17, 2019 meeting of the Board, the motion carried 4-0.

**STAFF REPORTS**

**ENGINEER’S REPORT:**

**Authority Office Building** – Mr. Mason reported that he has arranged for a geotechnical report for the proposed building foundation requirements to confirm that there will not be a sinkhole hazard.

**Sewer Root Control (2019)** – Mr. Mason reported that the Notice of Award was sent to the contractor on May 8, 2019.

**Incinerator Building Demolition** – Mr. Mason reported that a pre-bid meeting will be held on May 23, 2019 and bids for this project will be opened on June 6, 2019.

**265 Stenton Avenue** – Mr. Mason reported that he has received the plans for this project.

**WASTEWATER MANAGER'S REPORT:**

Mr. Newell reported that everything is running well at the plant.

**SOLICITOR'S REPORT:**

**Motion to Execute Sewage Disposal Agreement** – A motion was made by Mr. Ferris and seconded by Ms. Quirus to execute the Sewage Disposal Agreement between the Authority and 505 ½ Germantown Pike, concerning property having tax parcel numbers of 65-00-04333-003, 65-00-04330-006 and 65-00-04321-006, carried 4-0.

**Motion to Execute Contract for Professional Services** – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to execute the Contract for Professional Services between the Authority and Brixmor Property Group, Inc., concerning a property located at 10 Ridge Pike, having a tax parcel number of 65-00-09997-009, carried 4-0.

**Motion to Execute Contract for Professional Services** – A motion was made by Mr. Ferris and seconded by Ms. Broad to execute the Contract for Professional Services between the Authority and Argos Associates, concerning the property having a tax parcel number of 65-00-01367-008, carried 4-0

**Motion to Execute Reimbursement Agreement** – A motion was made by Mr. Ferris and seconded by Ms. Quirus to execute the Reimbursement Agreement between the Authority and Robert and Colleen Lapowsky, concerning the property located at 4134 Presidential Drive, Lafayette Hill, PA., carried 4-0.

**Motion to Adopt Resolution No. 2019-05 – Releasing Professional Escrow** – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to adopt Resolution No. 2019-05 which releases the balance of the professional escrow to Pat Sparango, Inc. for a project located at Bethlehem Pike and Henry Lane, carried 4-0.

Mr. Clarke reported that there is discussion between the Township and the Authority about the Authority possibly taking over enforcement of the FOG (Fats, Oil and Grease) Ordinance.

**MANAGER'S REPORT:**

Mr. Wagner reported that the plant is running well and was in compliance again this month.

Mr. Wagner reported that trickling filter #2 will be taken out of service in August. It will be replaced and the Authority will eventually get reimbursed for this project through our state grant.

Mr. Wagner reported that Primary #2 is currently being rehabilitated. When it is finished and completely sealed with tar, it should be good for another 15 years.

**FINANCIAL REPORT:**

Mr. Detweiler reported that the penalty period for residential customers ends June 1. After this time, the Authority will be sending out water shutoff letters to customers with account balances exceeding \$1,000.00. The Authority will also be aggressively pursuing customers from our first round of shut-off letters last spring who are not following through on their payment agreement.

Mr. Detweiler reported that commercial bills will be going out sometime next week.

**Approval of Monthly Expenditures** – A motion was made by Mr. Ferris and seconded by Ms. Broad to pay the expenditures and bills as presented in the amount of \$179,745.10, carried 4-0.

**ADJOURNMENT:**

A motion to adjourn the meeting at 7:33 p.m. was made by Mr. Ferris and seconded by Mr. Riesberg, carried 4-0.

*Minutes Prepared by Dottie Winterbottom*