

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
March 15, 2017**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on March 15, 2017, was called to order by Chairperson Timothy Ferris at 7:00 p.m. at the Whitemarsh Township Meeting Room, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Timothy Ferris, Chairperson
Jonathan Riesberg
Jeff Mitchell
Jeannette Quirus

Also in Attendance:

Michael Sullivan, Private Utility Enterprises, Inc. – Authority Management Consultant
Alexander M. Glassman, Esquire - Rudolph Clarke, LLC
Allen Mason – Carroll Engineering Corp.
Kyle Detweiler – Finance Director
Robert Tagert, Operations Manager

PUBLIC COMMENT:

None.

CONFIRMED APPOINTMENTS:

None.

APPROVAL OF MEETING MINUTES:

A motion was made by Mr. Riesberg and seconded by Ms. Quirus to approve the minutes of the February 15, 2017 meeting of the board, the motion carried 4-0.

STAFF REPORTS

ENGINEER'S REPORT:

NPDES Permit Renewal – Mr. Mason reported that the sampling required as part of the renewal process is almost complete and the renewal application will be submitted by the end of June.

Annual Wasteload Management (Chapter 94) Report – Mr. Mason reported that he is making a few edits to the report, but it is basically complete and will be forwarded to the Authority for review shortly.

Wissahickon TMDL – Mr. Mason reported that there has not been a lot of activity on this issue. He did report that there was a meeting with the stakeholders on March 9 to discuss various topics including the Temple University research update.

Chlorination/De-Chlorination Alternatives – Mr. Mason reported that he spoke at last month's board meeting on the difference in the capital and operating costs of switching to a new system compared to the costs of running the system we now have in place.

Motion to Authorize Carroll Engineering to Move Forward on Chlorine Treatment Process Review – A motion was made by Mr. Mitchell and seconded by Mr. Riesberg to authorize Carroll Engineering Corporation to move forward with the Chlorine Treatment Process Review, carried 4-0.

PQ Corporation – Mr. Mason reported that PQ Corporation has been within their limits.

PADEP Notice of Violation (NOV) – Mr. Mason reported that he found some discrepancies in the numbers that the DEP reported compared to the numbers that we showed.

The Reserve at Creekside (aka Creekside Commons) – Mr. Mason reported that his firm is continuing to perform building sewer inspections on an as-needed basis, and to date, 94 townhomes have been connected.

McNeil-East Valley Green Road Force Main – Mr. Mason reported that the gravity sewer construction has been completed. Testing will begin shortly.

Oaks at Lafayette Hill – Mr. Mason reported that the pump station and sewer construction is proceeding. To date, eight homes have been connected.

Whitemarsh Station – Mr. Mason reported that his firm is continuing to perform sewer inspections as needed.

336 Skippack Pike – Mr. Mason reported that a permit plan has been submitted to his office and if acceptable, he will forward the plan to PADOT shortly.

737 Spring Mill Avenue – Mr. Mason reported that sewer construction is complete and his firm will be performing sewer inspections on an as-needed basis.

735 Bethlehem Pike - Mr. Mason reported that he attended the pre-construction meeting with the Township and there seems to be a number of issues the developer may have to resolve before construction can proceed.

Home Properties (1101 E. Hector Street) – Mr. Mason reported that he just received this morning drawings for the asphalt sewer, which will need to be reviewed.

903 Spring Mill Road – Mr. Mason reported that he has reviewed the revised plans and everything seems to be in order.

60 Flourtown Road – Mr. Mason reported that he has reviewed the sanitary sewer plans for this project and has forwarded his comments to the Authority.

WASTEWATER MANAGER'S REPORT:

Mr. Tagert reported that a pump has been installed to increase flow to the secondary filter.

Mr. Tagert reported that both chlorine tanks were drained and cleaned in the past month.

Mr. Tagert reported that the muffin monster has been installed at Pump Station 1 and is running well.

Mr. Tagert reported that they received a telephone call concerning an overflow on Christie Circle. Staff responded to the call, plunged the lateral and freed the blockage.

Mr. Tagert reported that the Authority staff assisted Conshohocken Authority during a power outage.

Mr. Tagert reported that for safety reasons, the staff installed a mechanical crane on the dewatering pump in the sludge tank.

Mr. Tagert reported that the staff repaired the hatch cover over the sludge tank mixer.

Mr. Tagert lastly reported that the Authority's old crane truck which was listed on Municibid just sold for \$12,400.

SOLICITOR'S REPORT:

Motion to Execute Contract for Professional Services – A motion was made by Mr. Riesberg and seconded by Mr. Mitchell to execute the Contract for Professional Services as prepared by the Authority Solicitor, between the Authority and Pat Sparango, Inc., concerning property having a tax parcel number of 65-00-00757-006, subject to receipt by the Authority of all payments required of the Developer under the terms of the Agreement for engineer, legal and administrative fees, and all other items deemed necessary by the Manager and duly executed copies of the Agreement, carried 4-0.

Applewood/Brook Lane – Mr. Glassman reported that the surety company for Out of Site Infrastructure, Inc. is requesting the Authority to release the final payment in full of the contract amount for the work done on Applewood Drive. Mr. Glassman informed the attorney for the surety company that we would release the full amount minus \$3,250.00, which we will release in the upcoming months after making sure the grass is growing as expected on Applewood Drive.

Conshohocken Brewing Company – Mr. Glassman reported that Conshohocken Brewing Company enlisted the services of Franc Environmental to help with the compliance issues they were having at their facility

MANAGER'S REPORT:

Motion to Authorize Executive Director to Execute Chapter 94 Report – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to authorize the Executive Director to execute the Chapter 94 Report and submit it to the DEP, upon review and modification, if necessary, by the professional staff, carried 4-0.

SCADA System – Mr. Sullivan reported that the last pump station was wired for internet and construction of the system should begin very shortly.

Mr. Sullivan also addressed the Notice of Violation which the Authority received from the DEP and concurred with Mr. Mason that a lot of the information submitted by the DEP was incorrect. Mr. Sullivan stated that the Authority will contest the violation and that he will set up a meeting with the DEP to give them the correct information and update them on the upgrades and improvements the Authority has made to their treatment facilities.

Mr. Sullivan reported that a server was down in the Authority office for almost a week but no data was lost. Mr. Sullivan suggested budgeting for a new server in the near future.

FINANCIAL REPORT:

Mr. Detweiler reported that the 2016 audit has been completed and a draft should be available for review shortly. The finalized audit will be presented at the next board meeting.

Mr. Detweiler reported that 54 lien letters were mailed out to customers with delinquent accounts and the Authority staff received a good response to these letters.

Mr. Detweiler reported that he met today with representatives from Univest. He was advised that the Authority's \$10,000,000 loan is almost fully advanced. Mr. Detweiler also reported that if we want to do more borrowing from Univest, they will require from us a capital budget and capital planning. As such, Mr. Detweiler will sit down with Mr. Sullivan and Mr. Tagert in the near future to talk about capital projects moving forward.

Approval of Monthly Expenditures – A motion was made by Mr. Mitchell and seconded by Mr. Riesberg to pay the expenditures and bills as presented in the amount of \$218,650.06, carried 4-0.

ADJOURNMENT:

A motion to adjourn the meeting at 7:50 p.m. was made by Mr. Mitchell and seconded by Mr. Riesberg, carried 4-0.

Minutes Prepared by Dottie Winterbottom