

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
June 20, 2018**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on June 20, 2018, was called to order by Chairman Timothy Ferris at 7:00 p.m. at the Whitemarsh Township Meeting Room, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Timothy Ferris – Chairman
Jonathan Riesberg – Vice Chairman
Jori Broad – Assistant Secretary/Treasurer

Also in Attendance:

Alex Glassman, Esquire – Rudolph Clarke, LLC
Ken Heydt, P.E. – Carroll Engineering Corp.
Brent Wagner – Executive Director
Robert Tagert - Operations Manager

PUBLIC COMMENT:

None.

CONFIRMED APPOINTMENTS:

None.

APPROVAL OF MEETING MINUTES:

A motion was made by Mr. Ferris and seconded by Ms. Broad to approve the Minutes of the May 16, 2018 meeting of the Board, the motion carried 3-0.

STAFF REPORTS

ENGINEER'S REPORT:

Chlorination/De-Chlorination System - Mr. Heydt reported that a Notice to Proceed was issued to Blooming Glen Contractors. A pre-construction meeting will be scheduled shortly so work can be started.

Portable Emergency Generator Project – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to allow Carroll Engineering Corp. to move forward with this project at a cost not to exceed \$9,950.00 and go out to bid on it, carried 3-0

PQ Corporation – Mr. Heydt reported that the second quarter sampling results are in compliance with the Authority’s pre-treatment requirements.

249 Hillcrest Avenue – Mr. Heydt reported that some small technical changes were needed on the Planning Module Mailer before the Authority could sign off on it.

The Hill at Whitemarsh – Phase II – Mr. Heydt reported that an escrow certification in the amount of \$129,000.00 was sent to the Authority’s solicitor’s office. Mr. Glassman added that a Development Agreement was sent to the developer’s attorney and should be ready for approval and execution at the Authority’s July board meeting.

Conshohocken Brewery – Mr. Ferris asked for an update on this matter. Mr. Heydt reported that the Brewery signed the Agreement and it will be approved and executed at tonight’s meeting.

WASTEWATER MANAGER’S REPORT:

Mr. Tagert reported that the plant is running well and we are continually looking at ways on improving operations at the plant.

Mr. Tagert reported that there was a significant amount of rain fall a few weeks ago and the plant handled the additional over flow well. Only a few minor issues occurred.

Mr. Tagert reported that the staff performed monthly maintenance on the chlorine tanks and pumped both sides down.

Mr. Tagert reported that there was a force main break in front of Germantown Academy which caused Station #12 to be shut down for approximately 12 hours. A contractor came by the next day, made the necessary repairs and got the station back up and running.

Mr. Tagert reported that there was a blockage in a sewer lateral in Miles Park. Staff brought the jet truck over and cleared the line.

Mr. Tagert reported that the sewer camera went in for maintenance and during that time, there was a line that needed to be videoed. Conshohocken Authority came and videoed the line for us.

Mr. Tagert reported that our jet truck was in for some maintenance and during that time frame, Conshohocken Authority was on standby in case we needed their help. A short time later, Conshohocken Authority’s jet truck was in for maintenance, so our staff was on standby for them.

SOLICITOR’S REPORT:

Motion to Approve and Execute Agreement – A motion was made by Mr. Ferris and seconded by Ms. Broad to approve and execute the Agreement between the Authority and Conshohocken Brewing Company, carried 3-0.

Motion to Approve Contract for Professional Services – A motion was made by Mr. Ferris and seconded by Ms. Broad to approve and execute the Contract for Professional Services between the Authority and Catania Construction, LLC, concerning property located at 249 Hillcrest Avenue, carried 3-0.

Update on 142-144 Barren Hill Road – Mr. Glassman reported that a meeting is being planned for some time in the next few weeks between the property owners, Authority staff, Township staff, the developers and the Authority solicitor to discuss the on-going lateral issues regarding these two properties.

MANAGER’S REPORT:

Mr. Wagner also spoke of the recent heavy rain storm and complimented the staff and gave credit to the improvement of our overall system in there not being any overflow issues at the plant or any of the pump stations.

Mr. Wagner reported that he and Authority staff will continue to meet with architects during the month of July regarding the design of the new Authority office.

Mr. Wagner complimented everyone involved in bringing the Conshohocken Brewing Company matter to a resolution.

Mr. Wagner reported that our asset management system is in its final stages and will be implemented shortly.

Mr. Wagner reported that he and Authority staff met with a company regarding a new financial system software program and he will have a proposal for the Board’s consideration next month.

Mr. Wagner reported that he is still working on new job descriptions for staff and will hopefully have them completed in the next few months .

Mr. Wagner reported that he’s hoping we will hear something regarding the state grant for the clarifiers by the end of July.

FINANCIAL REPORT:

Mr. Wagner reported that the discount period for commercial billing will be ending tomorrow.

Mr. Wagner reported that collection efforts are continuing to go well and bring in revenue.

Mr. Wagner reported that Authority staff will be instituting the water shut-off program in July.

Approval of Monthly Expenditures – A motion was made by Ms. Broad and seconded by Mr. Ferris to pay the expenditures and bills as presented in the amount of \$334,018.18, carried 3-0.

ADJOURNMENT:

A motion to adjourn the meeting at 7:30 p.m. was made by Mr. Ferris and seconded by Ms. Broad carried 3-0.

Minutes Prepared by Dottie Winterbottom