

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
June 19, 2019**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on June 19, 2019, was called to order by Chairman Timothy Ferris at 7:00 p.m. at the Whitemarsh Township Building, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Timothy Ferris - Chairman
Jonathan Riesberg – Vice Chairman
Jeannette Quirus - Secretary
Jori Broad – Treasurer
Gene Swider – Assistant Secretary/Treasurer

Also in Attendance:

Michael Clarke, Esquire – Rudolph Clarke, LLC
Alex Glassman, Esquire – Rudolph Clarke, LLC
Allen Mason, P.E. – Carroll Engineering Corp.
Brent Wagner, Manager
Kyle Detweiler, Finance Director
Leland Newell, Operations Manager

PUBLIC COMMENT:

None.

CONFIRMED APPOINTMENTS:

None.

APPROVAL OF MEETING MINUTES:

A motion was made by Mr. Ferris and seconded by Mr. Riesberg to approve the Minutes of the May 15, 2019 meeting of the Board, the motion carried 5-0.

STAFF REPORTS

ENGINEER’S REPORT:

Authority Office Building – Mr. Mason reported that he expects to have the architect’s drawings soon relative to the final elevation throughout the building.

Sludge/Dewatering Facilities – Mr. Mason reported that he will begin preparing the PADEP permit Application and plans for the proposed belt filter press and building.

Sewer Root Control (2019) – Mr. Mason reported that he will be meeting with the contractor next week to discuss procedures before the contractor begins the work.

Incinerator Building Demolition – Mr. Mason reported that five bids were received for this project and the lowest bid received came from Richard E. Pierson Construction Co., Inc. in the amount of \$257,207.00.

Hill at Whitemarsh – Mr. Mason reported that sewer construction is complete and he is going to coordinate testing of the mains. Mr. Mason also reported that two buildings are ready to connect pending receipt of the tapping fees by the Authority.

Reserve at Creekside – Mr. Mason reported that sales are strong and they are continuing to perform sewer inspections on an as-needed basis.

Motion to Approve Notice of Intent to Award – A motion was made by Mr. Ferris and seconded by Ms. Broad to approve a Notice of Intent to Award Contract No. 19-2 (Incinerator Building Demolition) to Richard E. Pierson Construction Co., Inc. for the amount of \$257,207.00, carried 5-0.

WASTEWATER MANAGER'S REPORT:

Mr. Newell reported that everything is running well at the plant.

Mr. Newell reported that the contractor is almost finished with the primary clarifier project.

SOLICITOR'S REPORT:

Mr. Clarke reported that there are no action items on the agenda tonight.

MANAGER'S REPORT:

Mr. Wagner reported that the plant is running well and was in compliance again this month.

Mr. Wagner reported that the architect's drawings are 95% complete for the new Administration Building and we are still aiming to go out to bid in July. Mr. Wagner would like the Board to give their input as to the exterior of the building, while the administrative staff will make the interior design decisions.

Mr. Wagner reported that trickling filter #2 will be taken out of service in August. It will be replaced and the Authority will eventually get reimbursed for this project through our state grant.

Mr. Wagner reported that Primary Clarifier #2 is in its final stage of completion and he hopes to get 10+ years out of it before another major overhaul.

Mr. Wagner reported that he will be meeting with the DEP to come up with a plan of operating the plant during the time when the trickling filters will be out of service.

FINANCIAL REPORT:

Mr. Detweiler reported that commercial bills went out the week before Memorial Day.

Mr. Detweiler reported that 30 day water shut-off letters were sent to five customers who fell off of their payment plans.

Mr. Detweiler reported that 30 day lien letters were sent out to 13 customers with an outstanding balance of over \$1,000 who currently have no liens.

Approval of Monthly Expenditures – A motion was made by Mr. Ferris and seconded by Ms. Broad to pay the expenditures and bills as presented in the amount of \$393,893.30, carried 5-0.

ADJOURNMENT:

A motion to adjourn the meeting at 7:20 p.m. was made by Mr. Ferris and seconded by Mr. Riesberg, carried 5-0.

Minutes Prepared by Dottie Winterbottom