

**WHITEMARSH TOWNSHIP AUTHORITY  
MINUTES OF THE MEETING  
June 17, 2020**

**CALL TO ORDER:**

The Meeting of the Board of the Whitemarsh Township Authority on June 17, 2020, was called to order by Chairman Timothy Ferris at 7:00 p.m. and held via video conferencing. This change in location was announced by placing a Notice on the front door of the Whitemarsh Township Building, 616 Germantown Pike, Lafayette Hill, Pennsylvania and also by a Notice posted on the Authority's website.

**PLEDGE OF ALLEGIANCE**

**IN ATTENDANCE:**

*Board Members Present:*

Timothy Ferris – Chairman  
Jonathan Riesberg – Vice Chairman  
Jeannette Quirus – Secretary  
Jori Broad – Treasurer  
Gene Swider – Assistant Secretary/Treasurer

*Also in Attendance:*

Michael Clarke, Esquire – Rudolph Clarke, LLC  
Alex Glassman, Esquire – Rudolph Clarke, LLC  
Allen Mason, P.E. – Carroll Engineering Corp.  
Brent Wagner, Manager  
Thomas Bonjo, Operations Manager  
Kyle Detweiler, Finance Director

**PUBLIC COMMENT:**

None.

**APPROVAL OF MEETING MINUTES:**

A motion was made by Ms. Quirus and seconded by Ms. Broad to approve the Minutes of the May 20, 2020 meeting of the Board, the motion carried 5-0.

**STAFF REPORT**

**ENGINEER'S REPORT:**

**Authority Office Building** – Mr. Mason reported that they had the construction conference yesterday with the Township engineers and the contractors. Mr. Fields, Public Works Director for the Township was also present and he offered some of the Township's space to the contractors to set up their trailers and provide parking. Mr. Mason stated that they discussed safety procedures for when the contractors are on-site. He also stated that tree removal was going to begin as early as tomorrow. Mr.

Ferris asked if there was going to be a ground-breaking ceremony and he was told that it will be discussed later in this meeting.

**Sludge Dewatering Facilities** – Mr. Mason reported that he is sending copies of the design plans to Mr. Wagner and Mr. Bonjo for their review and input so final plans can be submitted as soon as possible.

**Land Development Projects** – Mr. Mason reported that there hasn't been much movement on these types of projects because of the on-going Covid restrictions.

#### **WASTEWATER MANAGER'S REPORT:**

Mr. Wagner will incorporate the Wastewater Manager's report in with his Executive Director's report.

#### **SOLICITOR'S REPORT:**

**Motion to Accept Bid of Joao & Bradley Construction Co., Inc.** - A. motion was made by Mr. Ferris and seconded by Ms. Quirus to accept the bid of Joao & Bradley Construction Co., Inc. for the Wagner Road/Cedar Drive Sewer Replacement Project (Contract No. 20-2) and authorize Brent Wagner, Executive Director, to execute all necessary documents on the Authority's behalf, carried 5-0.

#### **MANAGER'S REPORT:**

**Trickling Filter Project** – Mr. Wagner reported that the trickling filter project was completed in a timely fashion and went on to complement our staff, Carroll Engineers' staff and the contractor for doing an excellent job in getting the trickling filter back on-line.

Mr. Wagner reported that media is growing back on the primary but the staff does not know where it is coming from. The plant is still in compliance for the month of May for now.

**Emergency Operations Plan** – Mr. Wagner reported that he is working closely with Mr. Clarke's office to ensure safely bringing the staff back together when the Covid situation allows for it.

Mr. Wagner reported that our summer helpers are doing a great job and getting the plant in tip top shape.

Mr. Bonjo reported that the Authority lost power to five pump stations and the plant during the recent wind storm. Generators were fueled up and used at the pump stations that had them. Franc Environmental was called to pump out Pump Station #7 on two occasions.

#### **FINANCIAL REPORT:**

Mr. Detweiler reported that the Township Building is now open to the public by appointment only, which we are encouraging also. The Authority will be open to the public but masks will need to be worn before entering our building.

Mr. Detweiler reported that our revenue collection for residential customers is down by approximately 18% from last year at this same time, which is likely due to our extension of the discount period. On the commercial end, collection of commercial revenue is down approximately 11% from this time last year.

**Approval of Monthly Expenditures** – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to pay the expenditures and bills as presented in the amount of \$608,019.52, carried 5-0.

**Ground Breaking Ceremony** – Mr. Clarke discussed with the Board the intent to have a ground breaking ceremony for the commencement of the building of the new administration building. It was discussed that the ceremony should take place in approximately two weeks, after the trees have been removed.

**ADJOURNMENT:**

A motion to adjourn the meeting at 7:26 p.m. was made by Mr. Ferris and seconded by Ms. Quirus, carried 5-0.

*Minutes Prepared by Dottie Winterbottom*