

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
June 16, 2021**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on June 16, 2021, was called to order by Vice Chairman Jonathan Riesberg at 7:00 p.m. and held via video conferencing. This change in location was announced by placing a Notice on the front door at the Whitemarsh Township Building, 616 Germantown Pike, Lafayette Hill, Pennsylvania and also by a Notice posted on the Authority's website.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Timothy Ferris – Chairman (excused absence)
Jonathan Riesberg – Vice Chairman
Jeannette Quirus – Secretary
Jori Broad – Treasurer
Gene Swider – Assistant Secretary/Treasurer (excused absence)

Also in Attendance:

Michael Clarke, Esquire – Rudolph Clarke, LLC
Alexander Glassman, Esquire – Rudolph Clarke, LLC
Allen Mason, P.E. – Carroll Engineering Corp.
Brent Wagner – Executive Director
Tom Bonjo – Operations Manager
Kyle Detweiler - Finance Director

PUBLIC COMMENT:

None.

CONFIRMED APPOINTMENTS:

None.

APPROVAL OF MEETING MINUTES:

A motion was made by Ms. Broad and seconded by Ms. Quirus to approve the Minutes of the May 19, 2021 meeting of the Board, the motion carried 3-0.

STAFF REPORTS

ENGINEER'S REPORT:

Motion to Pay Application for Payment No. 11 (Contract 20-1E) – A motion was made by Ms. Quirus and seconded by Ms. Broad to pay Application for Payment No. 11 (Contract 20-1E) in the amount of \$10,065.29 to Lenni Electric Corporation, carried 3-0.

Motion to Pay Application for Payment No. 12 (Contract 20-1G) – A motion was made by Ms. Quirus and seconded by Ms. Broad to pay Application for Payment No. 12 (Contract 20-1G) in the amount of \$64,076.16 to McCarthy Construction, Inc., carried 3-0.

Motion to Pay Application for Payment No. 5 (Contract 20-1M) – A motion was made by Ms. Quirus and seconded by Ms. Broad to pay Application for Payment No. 5 (Contract 20-1M) in the amount of \$13,275.00 to Hirschberg Mechanical, carried 3-0.

Motion to Pay Application for Payment No. 5 (Contract 20-1P) – A motion was made by Ms. Quirus and seconded by Ms. Broad to pay Application for Payment No. 5 (Contract 20-1P) in the amount of \$14,625.00 to Hirschberg Mechanical, carried 3-0.

Sludge Dewatering Facilities – Mr. Mason reported that the Mechanical Contractor has delivered the bonds and executed contracts to him. They have since been forwarded to Mr. Wagner for his signature. After receipt of fully executed documents, Mr. Mason will issue a Notice to Proceed to the Mechanical Contractor.

Sewage Facilities Grant Program – Mr. Mason reported that he expects to hear something regarding the grant application for the Harts Lane Act 537 Planning sometime in August.

505A Germantown Pike – Mr. Mason reported that he made comments on the Developer’s plans and received an email today indicating that revised plans based on those comments were done and being mailed to back Mr. Mason.

Sunnybrook Golf Club – Mr. Mason reported that he is in the process of looking at this facility’s water usage data from 2019.

WASTEWATER MANAGER’S REPORT:

See Manager’s Report.

SOLICITOR’S REPORT:

Motion to Approve Contract for Professional Services – A motion was made by Ms. Broad and seconded by Ms. Quirus to approve and execute a Contract for Professional Services between the Authority and Craft Custom Homes, LLC, carried 3-0.

Motion to Approve Sewer Work Agreement – A motion was made by Ms. Quirus and seconded by Ms. Broad to approve and execute a Sewer Work Agreement between the Authority and Montgomery County regarding the replacement of sewer pipe on Ridge Pike, subject to final solicitor review, carried 3-0.

Motion To Approve Ambler Joint-Municipal Cooperation Agreement – A motion was made by Ms. Quirus and seconded by Ms. Broad to approve and execute a Joint-Municipal Cooperation Agreement between the Authority, Whitmarsh Township, Ambler Borough, Lower Gwynedd Township, Upper Dublin Township and Whitpain Township regarding the improvements to the Ambler sewage treatment plant, carried 3-0.

Motion to Approve Sewage Disposal Agreement – A motion was made by Ms. Broad and seconded by Ms. Quirus to approve and execute a Sewage Disposal Agreement between the Authority,

SSA Real Estate Investments, LLC and S.J. Paone Development, Inc. for the development of a project known as Village Station, located at 2418 Butler Pike, carried 3-0.

MANAGER'S REPORT:

Mr. Wagner reported that the operations staff came back to their pre-Covid schedules as of June 3.

Mr. Wagner reported that there was a fecal exceedance due to a pump issue that was not feeding chlorine properly. The pump issue was a direct result of a personnel issue. The Board broke into Executive Session to discuss this personnel issue.

Mr. Bonjo reported that staff is doing a lot of painting of buildings and pump stations, using mostly earth tones colors.

Mr. Bonjo reported that staff will start jetting the harder areas of the Township now that staff is back full time.

Mr. Wagner reported that as we're moving into a new building at the end of the month, the Authority can hold its next month's Board meeting at the new facility.

FINANCIAL REPORT:

Mr. Detweiler reported that commercial property collections have been on target with previous years despite the three month early discount extension offered to customers.

Mr. Detweiler reported that residents are continuing to take advantage of Invoice Cloud in managing their sewer accounts.

Mr. Detweiler made the Board aware of two loan interest payments on the Bill List this month, one for our refinance loan and one for our new loan.

Mr. Detweiler reported that the new administration building is coming along. Furniture is coming in piece by piece, our IT support person is installing the new server and new phones should be arriving by the end of the week. Plant staff has been a big help in moving furniture and boxes from the old administration building to the new one.

Mr. Detweiler reported that he has an invitation prepared to hold the ribbon cutting ceremony for the new administration building at 6:00 p.m. on July 21, followed by a tour of the building and then the monthly Board meeting. Mr. Detweiler will extend this invitation to the Township Board and personnel.

Approval of Monthly Expenditures – A motion was made by Ms. Broad and seconded by Ms. Quirus to pay the expenditures and bills as presented in the amount of \$462,294.71, carried 3-0.

ADJOURNMENT:

A motion to adjourn the meeting at 7:26 p.m. was made by Ms. Broad and seconded by Ms. Quirus, carried 3-0.