

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
June 15, 2016**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on June 15, 2016, was called to order by Chairperson Timothy Ferris at 7:00 p.m. at the Whitemarsh Township Meeting Room, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Timothy Ferris, Chairperson
Carolyn Hanel
Jonathan Riesberg
Jeff Mitchell

Also in Attendance:

Michael Sullivan, Private Utility Enterprises, Inc. – Authority Management Consultant
Alexander M. Glassman, Esquire - Rudolph Clarke, LLC
Allen Mason, P.E. – Carroll Engineering Corp.
Kyle Detweiler, Director of Finance of WTA
Lorenzo Cuoci, Operations Manager

PUBLIC COMMENT:

A Whitemarsh resident, Frank Pantusso who resides at 6 Applewood Drive, Lafayette Hill, expressed concerns regarding a tree that is tipping into the waterway as a result of the construction that took place in that area. Mr. Pantusso requested that the tree be removed as to prevent it from eventually falling into the waterway and obstructing the water flow. Mr. Sullivan advised Mr. Pantusso that it will be taken care of.

CONFIRMED APPOINTMENTS:

None.

APPROVAL OF MEETING MINUTES:

A motion was made by Ms. Hanel and seconded by Mr. Mitchell to approve the minutes of the April 20, 2016 and May 18, 2016 meetings of the board, the motion carried 4-0.

STAFF REPORTS

ENGINEER'S REPORT:

Pump Stations 5A and 7 – Mr. Mason reported that the “start-up” at each pump station has been completed. The demolition of the existing pump station 7 is being scheduled.

Applewood Drive and Brook Lane Sewer Replacement Project – Mr. Mason reported that he received a quote from a local landscaper of \$7,500.00 to finish up the lawn restoration for this project.

PCB Minimization Plan and Monitoring – Mr. Mason reported he is in the process of scheduling the annual sampling, especially at pump stations 1, 2 and 3 to try to track down the source of where the PCB is coming from.

Sewer Root Control – Mr. Mason reported that the root control started as scheduled on Monday, June 13. Green Valley County Club is slated to be treated on Tuesday. All sewer root control treatment should be completed in about a week.

Wissahickon TMDL – Mr. Mason reported that the four treatment plants involved joined together to submit a proposal to the PA DEP. As each treatment plant arrived at different numbers, there basically are four separate proposals included in the one joint proposal.

PQ Corporation – Mr. Mason reported that he forwarded his comments to PQ Corporation's quarterly wastewater sampling report to the Authority on May 26.

Fairway Road and Joshua Knoll Sanitary Sewer Replacement Project – Mr. Mason reported that he held a pre-construction meeting with the contractor last week. The contractor expects to begin work on this project on July 13 or the following week.

The Reserve at Creekside – Mr. Mason reported that to date, 56 townhomes have been completed with respect to plumbing. A new cul-de-sac opened up last week containing 12 townhomes.

McNeil – East Valley Green Road Force Main – Mr. Mason reported that he received a phone call from McNeil's design engineer with regard to his comments on McNeil's original design plans. The design engineer will be forwarding to Mr. Mason a final set of plans containing very minor revisions.

Oaks at Lafayette Hill – Mr. Mason reported that Toll Brothers would like to construct a berm on the Authority's property which they will maintain.

Whitemarsh Station – Mr. Mason reported that to date, 4 homes have been connected to public sewer.

DJB Properties (737 Spring Mill Avenue) – Mr. Mason reported that he sent his review letter to the design engineer so we should be receiving a new set of plans shortly.

Application for Payment No. 6 to Blooming Glen Contractors, Inc. – A motion was made by Ms. Hanel and seconded by Mr. Riesberg to approve Application for Payment No. 6 to Blooming Glen Contractors, Inc. for Contract 15-3, General Construction, in the amount of \$32,585.37, carried 4-0.

Application for Payment No. 3 to BSI Electrical Contractors – A motion was made by Ms. Hanel and seconded by Mr. Riesberg to approve Application for Payment No. 3 to BSI Electrical Contractors for Contract 15-4, Electrical Construction, in the amount of \$9,500.00, carried 4-0.

Change Order for Blooming Glen Contractors, Inc. – A motion was made by Ms. Hanel and seconded by Mr. Riesberg to approve a Change Order from Blooming Glen Contractors, Inc. for Contract 15-3, in the amount of \$3,649.95, carried 4-0.

WASTEWATER MANAGER'S REPORT:

Mr. Cuoci reported that one of the clarifier's is up and running. The drives were replaced on the second one today and Mr. Cuoci hopes that this second clarifier will be up and running by the end of the week.

Mr. Cuoci stated that the ammonia issue seems to be resolved. The Authority was in compliance for the month of May.

Mr. Cuoci also reported that all of the trees were trimmed along the fence line at the plant as a result of a branch falling on a public works employee's car.

Mr. Cuoci reported that Jake Cramer's last day will be June 30. Mr. Cuoci also stated that a new employee, Tim Sebenek, was hired and started on June 13. Mr. Cramer is in the process of training Mr. Sebenek and everything seems to be going well.

Lastly, Mr. Cuoci reported that his staff has painted the walkways leading up to the clarifiers and has laid down decking on one of the walkways. The other walkway will be completed shortly.

SOLICITOR'S REPORT:

Resolution No. 2016-03 – A motion was made by Ms. Hanel and seconded by Mr. Riesberg to adopt Resolution 2016-03 revising the Rules and Regulations, specifically changing the PH level from between 6 and 9, carried 4-0.

Motion to Execute Memorandum of Understanding (McNeil) – A motion was made by Ms. Hanel and seconded by Mr. Riesberg to approve the Memorandum of Understanding as prepared by the Authority Solicitor between the Authority and McNeil Consumer Healthcare Division, pending review by the Authority's solicitor and allowing execution of the Memorandum by the Executive Director of the Authority, carried 4-0.

Motion to Execute Contract for Professional Services (CSD) – A motion was made by Ms. Hanel and seconded by Mr. Mitchell to execute the Contract for Professional Services between the Authority and Colonial School District, concerning property located at 201 Germantown Pike, carried 4-0.

MANAGER'S REPORT:

Mr. Sullivan reported that a new employee, Tim Sebenek, has been hired by the Authority. Mr. Sullivan stated that Mr. Sebenek comes with a private contractor background so he should fit in well.

Motion to Cancel July Board Meeting – A motion was made by Ms. Hanel and seconded by Mr. Mitchell to authorize the cancellation of the July Board meeting, and additionally, allow two Board members to execute and ratify the checks at the August Board meeting, carried 4-0.

Scada System Project - Mr. Sullivan reported that he has had several conversations with Mr. Guagno and that Mr. Guagno is expected to be at the next staff meeting to give an update on this project. Mr. Sullivan stated that he expects this project to be going out to bid relatively soon.

Mr. Sullivan reported that he will be meeting with Mr. Mason and Authority staff shortly to revisit the capital budget. Mr. Sullivan would like to get a revised capital budget to the Board at the next Board meeting.

Mr. Sullivan also reported that the Township went out to bid on several paving projects, including paving of the Municipal Complex. Mr. Sullivan expects that the Township will want the Authority to pay a portion of the costs. Mr. Sullivan will give an update at the next board meeting.

FINANCIAL REPORT:

Mr. Detweiler gave an update on the residential and commercial billing that went out in the prior months.

Approval of Monthly Expenditures – A motion was made by Ms. Hanel and seconded by Mr. Riesberg to pay the expenditures and bills for May 2016 as presented in the amount of \$324,831.31, carried 4-0.

ADJOURNMENT:

A motion to adjourn the meeting at 8:00 p.m. was made by Ms. Hanel and seconded by Mr. Riesberg, carried 4-0.

Minutes Prepared by Dottie Winterbottom