

**WHITEMARSH TOWNSHIP AUTHORITY  
MINUTES OF THE MEETING  
June 21, 2017**

**CALL TO ORDER:**

The Meeting of the Board of the Whitemarsh Township Authority on June 21, 2017, was called to order by Chairperson Timothy Ferris at 7:00 p.m. at the Whitemarsh Township Meeting Room, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

**IN ATTENDANCE:**

*Board Members Present:*

Timothy Ferris, Chairperson  
Carolyn Hanel  
Jonathan Riesberg  
Jeff Mitchell  
Jeannette Quirus

*Also in Attendance:*

Michael Clarke, Esquire – Rudolph Clarke, LLC  
Alexander M. Glassman, Esquire - Rudolph Clarke, LLC  
Allen Mason – Carroll Engineering Corp.  
Kyle Detweiler – Finance Director  
Robert Tagert, Operations Manager

**PUBLIC COMMENT:**

None.

**CONFIRMED APPOINTMENTS:**

None.

**APPROVAL OF MEETING MINUTES:**

A motion was made by Ms. Hanel and seconded by Mr. Riesberg to approve the minutes of the May 17, 2017 meeting of the board, the motion carried 5-0.

**EXECUTIVE SESSION REPORT**

Mr. Clarke reported that the Board and the professional staff held an Executive Session at the conclusion of the May 17, 2017 board meeting to discuss personnel matters.

**STAFF REPORTS**

**ENGINEER'S REPORT:**

**Chlorine and Sulfur Dioxide Procurement** – Mr. Mason reported that he received two bids for the Liquid Chlorine contract and one bid for the Sulfur Dioxide contract.

**Motion to Award Contract 17-1 Liquid Chlorine** – A motion was made by Ms. Quirus and seconded by Ms. Hanel to award Contract 71-1 Liquid Chlorine to JCI Jones Chemicals, Inc., upon review by Solicitor, carried 5-0.

**Motion to Award Contract 17-2 Sulfur Dioxide** – A motion was made by Ms. Quirus and seconded by Ms. Hanel to award Contract 17-2 Sulfur Dioxide to JCI Jones Chemicals, Inc., upon review by Solicitor, carried 5-0.

**NPDES Permit Renewal** – Mr. Mason reported the permit renewal application package will be mailed out to the PADEP within the next couple of days.

**Wissahickon TMDL** – Mr. Mason reported that a Stakeholder’s meeting was held on June 8. No further meetings will be held during the summer. Meetings will resume again in September.

**Chlorination/De-Chlorination System** – Mr. Mason reported that he is still working on the design drawings and expects to submit the Water Quality Management Permit Amendment to the PADEP by the end of June.

**PADEP Notice of Violation (NOV)** – Mr. Mason reported that Conshohocken Brewery has installed a pumping system to divert all waste from the brewing process to their holding tank. Mr. Mason also reported that the plant has been in compliance for the last two months.

**PQ Corporation** – Mr. Mason reported that PQ Corporation has been in compliance with the effluent levels for the second quarter.

**The Reserve at Creekside (aka Creekside Commons)** – Mr. Mason reported that to date, 104 townhomes are connected and that his firm is continuing to perform sewer inspections as needed.

**McNeil-East Valley Green Road Force Main** – Mr. Mason reported that all construction is complete and there is nothing new to review at this time.

**Oaks at Lafayette Hill** – Mr. Mason reported that the pump station construction is nearing completion. To date, eight homes have been connected.

**Whitemarsh Station** – Mr. Mason reported that, to date, sixteen homes have been connected.

**336 Skippack Pike** – Mr. Mason reported that the final pipe tie-in was supposed to be made on Saturday, June 17 but it was delayed. It is now scheduled for next Saturday, June 24.

**737 Spring Mill Avenue** – Mr. Mason reported that all construction is complete and the manholes will be vacuum tested once the final paving is complete.

**Henry Lane & Bethlehem Pike (3 Lot Subdivision)** – Mr. Mason reported that he forwarded his comments on the Planning Module Mailer and the sewer plans to the Authority on June 1. Mr. Mason is currently reviewing revised plans.

**Home Properties (1101 E. Hector Street)** – Mr. Mason reported that he is waiting on revised as-built plans from the developer.

**903 Spring Mill Avenue** – Mr. Mason reported that he reviewed the legal description for the proposed sanitary sewer easement last month and forwarded his comments to the Authority.

**3144 Spring Mill Road** – Mr. Mason reported that he forwarded his comments on the sanitary sewer plans to the Authority on May 19. In the interim, the developer's engineer sent out revised sewer plans which were reviewed and an approval letter sent out this week.

**WASTEWATER MANAGER'S REPORT:**

Mr. Tagert reported that the plant is running well. The staff is keeping up with the routine maintenance of the plant.

Mr. Tagert also reported that the pump stations have all been running well with the exception of tonight as five pump stations lost power due to the severe storms. They were up and running again within a few hours.

**SOLICITOR'S REPORT:**

**Conshohocken Brewing Company** – Mr. Clarke reported that Conshohocken Brewing Company is now in compliance with their levels after making the proper changes at their establishment.

**SCADA System** – Mr. Clarke reported that Joe Guano will be in attendance at next month's board meeting to give an update as to the status of the SCADA project.

**Other** – Mr. Clarke reported on a property owner who is attempting to use a common lateral for two separate homes. After checking with Buildings and Codes, it was determined that the property owner is not allowed to use a common lateral for two separate properties. It has also come to the Authority's attention that one of the properties has been connected to our system for some time now but a tapping fee was never paid. We are attempting to get payment of the tapping fee from the property owner. If we do not receive the money within a reasonable amount of time, legal action will be taken against this property owner.

**Motion to Execute Sewer Maintenance Agreement** – A motion was made by Ms. Hanel and seconded by Ms. Quirus to execute the Sewer Maintenance Agreement, as prepared by the Authority Solicitor, between the Authority and Austin and Patricia Meehan, concerning property located at 336 Skippack Pike, carried 5-0.

**Motion to Execute Grinder Pump Agreement** – A motion was made by Ms. Hanel and seconded by Ms. Quirus to execute the Grinder Pump Agreement, as prepared by the Authority Solicitor, between the Authority and Austin and Patricia Meehan, concerning property located at 336 Skippack Pike, carried 5-0.

**Motion to Execute Sewage Disposal Agreement** – A motion was made by Ms. Hanel and seconded by Ms. Quirus to execute the Sewage Disposal Agreement, as prepared by the Authority Solicitor, between the Authority and Austin and Patricia Meehan, concerning property located at 336 Skippack Pike, carried 5-0.

**MANAGER'S REPORT:**

Mr. Detweiler reported that he attended the Delaware Valley Health Trust Annual Meeting and is very pleased with everything the Trust has to offer its members.

Mr. Detweiler informed the Board that the PMAA Annual Conference and Trade Show will be held this year in Hershey, PA from September 10 through September 12 and if any Board member would like to attend to please let him know so he can get them registered.

Mr. Detweiler reported that the Authority may want to look into acquiring some sort of software that would allow staff to accept credit card payments over the phone and from walk-ins, as credit card payments have been on the rise from residents.

**FINANCIAL REPORT:**

**Approval of Monthly Expenditures** – A motion was made by Mr. Ferris and seconded by Ms. Hanel to pay the expenditures and bills as presented in the amount of \$189,927.52, carried 5-0.

**ADJOURNMENT:**

A motion to adjourn the meeting at 7:45 p.m. was made by Ms. Hanel and seconded by Mr. Riesberg, carried 5-0.

*Minutes Prepared by Dottie Winterbottom*