

**WHITEMARSH TOWNSHIP AUTHORITY  
MINUTES OF THE MEETING  
July 16, 2014**

**CALL TO ORDER:**

The Meeting of the Board of the Whitemarsh Township Authority on July 16, 2014, was called to order by Chairperson Carolyn Hanel at 7:00 p.m. at the Whitemarsh Township Meeting Room, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

**IN ATTENDANCE:**

*Board Members Present:*

Carolyn Hanel, Chairperson  
Timothy Ferris, Vice-Chairperson  
Jerold Glick

*Also in Attendance:*

Michael Sullivan, Private Utility Enterprises, Inc. - Authority Management Consultant  
Allen Mason, Carroll Engineering – Authority Engineer  
Michael Clarke, Esquire, Rudolph & Clarke, LLC  
Dana Etkowicz, Esquire, Rudolph & Clarke, LLC

**PUBLIC COMMENT:**

Brian J. Bennett of 4133 Fields Drive, Lafayette Hill, PA was in attendance. Mr. Bennett applauded the efforts of the Authority in the work they've been doing over the past few years in the Township. Mr. Bennett also was questioning the pumping station on Thomas Road and was wondering if there were any plans in the near future to revitalize this station. Mr. Sullivan explained that at this time, the Authority is in the process of a major upgrade of the sewage treatment plant and other capital projects that will take precedent over revitalizing the Thomas Road station.

**APPROVAL OF MEETING MINUTES:**

There was a Ferris – Glick motion to approve the Minutes of the June 18, 2014 meeting of the Board, the motion carried 3-0.

**STAFF REPORTS**

**ENGINEER'S REPORT:**

**Additions:**

**Sludge Removal Contract** – Mr. Mason reported that the Authority received two bid proposals for a new sludge removal contract. After a review of the proposals, Mr. Mason will have a recommendation at the next board meeting as to who to offer the contract to.

**Pump Station #1** – Mr. Mason reported there was paving going on today and there were some maintenance issues being dealt with.

**Treatment Plant** – Mr. Mason reported that there was a progress meeting at the Treatment Plant. All of the materials are on site and the workers should be able to finish on schedule.

**Motion to Pay LB Industries** – A motion was made by Mr. Ferris and seconded by Mr. Glick to pay LB Industries Payment Application #8 for Contract 13-1, General Construction – WPCC Project, in the amount of \$478,029.76, carried 3-0.

**Motion to Pay BSI** - A motion was made by Mr. Ferris and seconded by Mr. Glick to pay BSI's Payment Application #6 for Contract 13-3, Electrical – WPCC Project, in the amount of \$63,036.00, carried 3-0.

**Motion to Pay Eastern Construction and Electric** – A motion was made by Mr. Ferris and seconded by Mr. Glick to pay Eastern Construction and Electric's Payment Application #3 for Contract 13-2, Mechanical – WPCC Project, in the amount of \$6,348.37, carried 3-0.

#### **WASTEWATER MANAGER'S REPORT:**

Mr. Sarro reported that an Authority waste water employee, Bill Gauger, will be retiring at the end of July. The Authority will need to hire a new waste water employee as soon as possible.

Mr. Sarro also reported that the mixing valve has been getting stuck open at Station #1 causing problems. He will look into getting it replaced with a heavy duty one.

Mr. Sarro also reported there was a blockage on Campus Drive due to roots. He will have crews come out to televise that area.

#### **SOLICITOR'S REPORT:**

**Springfield Township** - Mr. Clarke reported that there was a meeting last week with him, Mr. Sullivan and Mr. Mason meeting with Springfield Township's Manager, Solicitor and Engineer. Mr. Clarke stated there is disagreement between the Authority's engineer and Springfield's engineer over calculations used to determine various aspects of the discharge to the City of Philadelphia. Mr. Mason will be sending something over shortly to Springfield to hopefully clarify his position and get Springfield's engineer in agreement with him. If not, Mr. Clarke may suggest that an independent engineer may be called in to decide the situation.

**Delinquent Accounts** – Mr. Clarke reported that a new round of liens have been filed and judgments entered. The Authority has been receiving payments from accounts that were seriously past due.

**General/Legal** – Mr. Clarke reported that various litigation matters are at a standstill right now. Hopefully there will be something to report at the next board meeting.

**Motion to approve Contract for Professional Services** – A motion was made by Mr. Ferris and seconded by Mr. Glick to approve the Contract for Professional Services between the Authority and Cutler Group, Inc. regarding property at North Cedar Grove Road. A \$15,000 escrow check has been forwarded to the Authority. The Cutler Group has requested that Mr. Mason design the pump station.

**MANAGER'S REPORT:**

**Creek Side Commons** - Mr. Sullivan reported that the Authority has approved the Planning Module and has sent it to the Township.

**Proposal for Rate Study** – Mr. Sullivan handed out proposals for a rate study, particularly focusing on the Authority's commercial billing. The board will be given time to review the proposals and action will be taken at the August board meeting.

**FINANCIAL REPORT:**

Mr. Sullivan reported that there were some questions regarding payment to the Township's solicitor which was included in the Authority's monthly reimbursement to Whitemarsh Township. Mr. Sullivan explained that the Township's solicitor was charging us for his time in reviewing the changes the Authority made to its Rates, Rules and Regulations.

**Approval of Monthly Expenditures** – A motion was made by Mr. Ferris and seconded by Mr. Glick to pay the expenditures and bills as presented in the amount of \$790,828.33, carried 3-0.

**ADJOURNMENT:**

A motion to adjourn the meeting at 7:45 p.m. was made by Mr. Glick and seconded by Mr. Ferris, carried 3-0.

*Minutes Prepared by Dottie Winterbottom*