

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
February 17, 2021**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on February 17, 2021, was called to order by Chairman Timothy Ferris at 7:00 p.m. and held via video conferencing. This change in location was announced by placing a Notice on the front door at the Whitemarsh Township Building, 616 Germantown Pike, Lafayette Hill, Pennsylvania and also by a Notice posted on the Authority's website.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Timothy Ferris - Chairman
Jonathan Riesberg – Vice Chairman
Jeannette Quirus - Secretary
Jori Broad – Treasurer
Gene Swider – Assistant Secretary/Treasurer

Also in Attendance:

Michael Clarke, Esquire – Rudolph Clarke, LLC
Alexander Glassman, Esquire – Rudolph Clarke, LLC
Allen Mason, P.E. – Carroll Engineering Corp.
Brent Wagner – Executive Director
Tom Bonjo – Operations Manager
Kyle Detweiler - Finance Director

PUBLIC COMMENT:

None.

APPROVAL OF MEETING MINUTES:

A motion was made by Mr. Ferris and seconded by Ms. Quirus to approve the Minutes of the January 20, 2021 meeting of the Board, the motion carried 5-0.

STAFF REPORTS

ENGINEER'S REPORT:

Motion for Authorization to Award Contracts (Sludge Dewatering Facilities) – A motion was made by Mr. Ferris and seconded by Ms. Quirus to allow Mr. Mason to Award to Blooming Glen Contractors and BSI, the General Construction Contract and the Electrical Construction Contract respectively, for the new Sludge Dewatering Facilities project, pending receipt of required documents and solicitor's review of same, carried 5-0.

Motion to Pay Application for Payment No. 3 (Contract 20-1M) – A motion was made by Mr. Ferris and seconded by Ms. Quirus to pay Application for Payment No. 3 (Contract 20-1M) in the amount of \$24,075.00 to Hirschberg Mechanical, carried 5-0.

Motion to Pay Application for Payment No. 3 (Contract 20-1P) – A motion was made by Mr. Ferris and seconded by Ms. Quirus to pay Application for Payment No. 3 (Contract 20-1P) in the amount of \$8,550.00 to Hirschberg Mechanical, carried 5-0.

Motion to Pay Application for Payment No. 7 (Contract 20-1E) – A motion was made by Mr. Ferris and seconded by Ms. Quirus to pay Application for Payment No. 7 (Contract 20-1E) in the amount of \$25,707.59 to Lenni Electric Corporation, carried 5-0.

Motion to Pay Application for Payment No. 8 (Contract 20-1G) – A motion was made by Mr. Ferris and seconded by Ms. Quirus to pay Application for Payment No. 8 (Contract 20-1G) in the amount of \$174,599.12 to McCarthy Construction, Inc., carried 5-0.

Motion for Authorization to Re-bid Mechanical Contract (Sludge Dewatering Facilities) – A motion was made by Mr. Ferris and seconded by Ms. Quirus to reject the Mechanical bids previously received and re-bid this Contract for the new Sludge Dewatering Facilities project, carried 5-0.

WASTEWATER MANAGER’S REPORT:

See Manager’s Report.

EXECUTIVE SESSION:

An Executive Session was held to discuss a personnel matter.

SOLICITOR’S REPORT:

Motion to Approve Resolution No. 2021-03 - A motion was made by Mr. Ferris and seconded by Ms. Broad to approve Resolution No. 2021-03 which outlines the Authority’s 2021 Vacation Scheduling Guidelines in response to Covid-19 State of Emergency, carried 5-0.

Motion to Approve Resolution No. 2021-04 - A motion was made by Mr. Ferris and seconded by Ms. Quirus to approve Resolution No. 2021-04 which reduces the balance of the escrow fund for the Maple Hill project from \$23,715.50 to \$11,825.22, carried 5-0.

Motion to Approve Contract for Professional Services – A motion was made by Mr. Ferris and seconded by Ms. Quirus to approve a Contract for Professional Services between the Authority and Sunnybrook Golf Club, carried 5-0.

Administration Building - Moving Date Confirmation – Mr. Glassman reported that due to an issue regarding PECO, the discussion regarding the moving in date to the new Administration Building will be tabled until next month.

MANAGER’S REPORT:

Mr. Wagner reported that the plant is operating well and was in compliance for the month of January. Ammonia levels were in compliance but were higher than they should be. Mr. Wagner laid out measures the staff are taking to reduce ammonia levels in the effluent.

Mr. Wagner reported that the staff is still working under the Emergency Operation Plan due to Covid.

Mr. Bonjo reported that staff are highlighting problem areas in our collections systems and working on getting those lines treated.

Mr. Bonjo reported that they were having a major issue with the VFD at Pump Station #2 as it keeps going into fault and blowing fuses. As such, the following motion was made:

Motion to Approve Purchase of Replacement Drive at Pump Station #2 – A motion was made by Mr. Ferris and seconded by Ms. Quirus to approve the replacement of the drive at Pump Station # 2 in the amount of \$12,821.00 installed, carried 5-0.

Motion to Purchase Media for Trickling Filter #2 – A motion was made by Mr. Ferris and seconded by Ms. Quirus to purchase media for Trickling Filter #2 in the amount of \$34,400.00, to bring it back to elevation, carried 5-0.

FINANCIAL REPORT:

Mr. Detweiler reported on the Authority's revenue and expenditure numbers for the month.

Mr. Detweiler reported that we are in the midst of audit season and he is handling all of the required audits of the Authority.

Mr. Detweiler reported that we need to provide a complete audit to Phoenixville Bank by May 1, 2021 as part of our loan commitment with them.

Mr. Detweiler reported that the Assistant Township Manager reached out to him asking if the Authority would like to include something in the next issue of *Whitemarsh Living Magazine* advertising the new administrative building. The Board thinks this is a great idea. The deadline for submission is March 23 so Mr. Detweiler will have something prepared for the Board's review at the next monthly Board meeting.

Approval of Monthly Expenditures – A motion was made by Mr. Ferris and seconded by Ms. Broad to pay the expenditures and bills as presented in the amount of \$711,761.67, carried 5-0.

ADJOURNMENT:

A motion to adjourn the meeting at 8:00 p.m. was made by Mr. Ferris and seconded by Ms. Quirus, carried 5-0.

Minutes Prepared by Dottie Winterbottom