

**WHITEMARSH TOWNSHIP AUTHORITY  
MINUTES OF THE MEETING  
December 21, 2016**

**CALL TO ORDER:**

The Meeting of the Board of the Whitemarsh Township Authority on December 21, 2016, was called to order by Chairperson Timothy Ferris at 7:00 p.m. at the Whitemarsh Township Meeting Room, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

**IN ATTENDANCE:**

*Board Members Present:*

Timothy Ferris, Chairperson  
Carolyn Hanel  
Jonathan Riesberg  
Jeff Mitchell

*Also in Attendance:*

Michael Sullivan, Private Utility Enterprises, Inc. – Authority Management Consultant  
Michael Clarke, Esquire – Rudolph Clarke, LLC  
Alexander M. Glassman, Esquire - Rudolph Clarke, LLC  
Allen Mason, P.E. – Carroll Engineering Corp.  
Kyle Detweiler – Finance Director  
Robert Tagert, Operations Manager

**PUBLIC COMMENT:**

Lafayette Hill resident, Lauren Steinberg of 276 Birch Drive, was in attendance to talk about the sewage back-up in her home, which has now happened for the second year in a row, and if any measures can be done to make sure it doesn't happen again. Mr. Sullivan and Mr. Tagert explained to Ms. Steinberg that it was a combination of roots and grease which caused the blockage in the main which in turn caused the back-up in her home. They ensured Ms. Steinberg that the sewer lines will be monitored and televised more frequently to stay on top of things and prevent any more blockages from occurring.

**Motion to Execute General Release Agreement** – A motion was made by Ms. Hanel and seconded by Mr. Mitchell to execute the General Release Agreement between the Authority and Robert and Lauren Steinberg concerning property located at 276 Birch Drive, carried 4-0.

Mr. Joseph Guagno of Instrumentation, Control and Energy Engineering, LLC was in attendance to speak to the Board about the pre-qualification bids that were received and answer any questions concerning the SCADA project.

**CONFIRMED APPOINTMENTS:**

None.

**APPROVAL OF MEETING MINUTES:**

A motion was made by Ms. Hanel and seconded by Mr. Riesberg to approve the minutes of the November 16, 2016 meeting of the board, the motion carried 4-0.

**STAFF REPORTS**

**ENGINEER'S REPORT:**

**Applewood Drive and Brook Lane Sewer Replacement Project** – Mr. Mason reported that there are no new issues but the bonding company has asked that the money be released to them at this time.

**PCB Minimization Plan and Monitoring** – Mr. Mason reported that the sampling indicated low levels of PCB's coming from all places tested. He will be submitting this information to the DEP very shortly and hopefully the Authority will not have to do any further track down studies in the future.

**Wissahickon TMDL** – Mr. Mason reported that Temple University is doing a two year water quality study for the watershed which will in turn drag out the TMDL process for another two years.

**Fairway Road and Joshua Knoll Sanitary Sewer Replacement Project** – Mr. Mason reported that he is evaluating the contractor's claims relative to unmarked utilities.

**Chlorination/De-Chlorination Alternatives** – Mr. Mason stated that the report regarding switching to liquid chlorine is awaiting final review.

**The Reserve at Creekside (aka Creekside Commons)** – Mr. Mason reported that construction is continuing and his firm is continuing to do plumbing inspections as needed. At the present time, 85 townhomes have been connected.

**McNeil-East Valley Green Road Force Main** – Mr. Mason reported that he is reviewing revised plans sent to him from McNeil's engineer. These plans were necessitated by the discovery of a previously unmarked 12" diameter Aqua water main.

**Oaks at Lafayette Hill** – Mr. Mason reported that he is reviewing the developer's request to reduce the financial security associated with the escrow. In addition, Mr. Mason's firm is starting to do inspections on homes ready to be connected to public sewer.

**Whitemarsh Station** – Mr. Mason reported that there is no new activity but his firm is continuing to perform sewer inspections as needed. To date, ten homes have been connected.

**336 Skippack Pike** – Mr. Mason reported that he has not received any comments back yet regarding the revised planning module mailer.

**60 Flourtown Road** – Mr. Mason reported that he has forwarded his comments on the submitted planning module mailer to the Authority.

**737 Spring Mill Avenue** – Mr. Mason reported that sewer construction is complete and he is now waiting on the developer to make the sewer connections.

**735 Bethlehem Pike** - Mr. Mason reported that he has forwarded his comments on the submitted planning module mailer to the Authority.

**Home Properties (1101 E. Hector Street)** – Mr. Mason reported that he did a walk thru inspection and noted punch list items that still need to be addressed.

**WASTEWATER MANAGER’S REPORT:**

Mr. Tagert reported that there was a VFD failure on Pump 1 at Pump Station #3. Paone Electric came out and replaced the VFD.

Mr. Tagert reported that the damaged manhole at the intersection of Joshua Road and Cedar Grove Road was replaced today and the insurance company did issue payment for this claim.

Mr. Tagert reported that there was a backup at the plant due to a blockage in the line going from the sludge tank to the press. Franc Environmental was called out to haul the sludge.

Mr. Tagert reported that the new sewer camera is working well and the manufacturer will be out on February 4 and 5 to provide training to the sewer personnel.

**SOLICITOR’S REPORT:**

Mr. Clarke reported on an issue concerning a property owner who was assessed legal fees in error. Mr. Clarke is working with the Authority staff on updating the documents which will be mailed out to property owners with delinquent accounts.

Mr. Clarke also reported on a commercial property which is being charged a large service fee based on the size of their water meter. Since the property does not need that large of a meter, the facility and Authority staff are trying to work with Aqua to see if a smaller meter can be installed.

**Conshohocken Brewing Company** - Mr. Clarke also reported that there are some issues that are causing concern with the DEP stemming from the strength of the sewage coming from Conshohocken Brewing Company. Mr. Sullivan and Mr. Mason have had several meetings with personnel of the brewing company to talk about and try to remedy these issues.

**Motion to Execute Contract for Professional Services** – A motion was made by Ms. Hanel and seconded by Mr. Riesberg to execute the Contract for Professional Services as prepared by the Authority Solicitor, between the Authority, Paone Associates, Inc. and the Estate of Joseph K. Corson, concerning property located at 3037 and 3047 Spring Mill Avenue, subject to receipt by the Authority of all payments required of the Developer under the terms of the Agreement for engineer, legal and administrative fees, and all other items deemed necessary by the Manager and duly executed copies of the Agreement, carried 4-0.

**Motion to Execute Pump and Haul Agreement** – A motion was made by Ms. Hanel and seconded by Mr. Mitchell to execute the Pump and Haul Agreement as prepared by the Authority Solicitor, between the Authority and Toll PA XIV, L.P., concerning property having a tax parcel number of 65-00-01714-012, subject to receipt by the Authority of all payments required under the terms of the Agreement and all other items deemed necessary by the Manager and duly executed copies of the Agreement, carried 4-0.

**Motion to Execute Easement Agreement** – A motion was made by Mr. Riesberg and seconded by Mr. Mitchell to execute the Easement Agreement as prepared by the Authority Solicitor, between the Authority and DJB Properties, LLC, concerning property located at 737 Spring Mill Avenue, carried 4-0.

**Motion to Execute Notice of Intent to Award** – A motion was made by Ms. Hanel and seconded by Mr. Mitchell to execute the Notice of Intent to Award to Trijay Systems, Inc. for the SCADA system project, carried 4-0.

**MANAGER’S REPORT:**

**Motion to Adopt 2017 Board Meeting Dates** – A motion was made by Mr. Riesberg and seconded by Mr. Mitchell to approve and adopt the 2017 board meeting dates as presented, carried 4-0.

**Motion to Adopt 2017 Fee Schedule** – A motion was made by Ms. Hanel and seconded by Mr. Mitchell to approve and adopt the 2017 Fee Schedule as presented, carried 4-0.

**Motion to Approve Request of Whitemarsh Township for the Building of a Storage Shed** – A motion was made by Ms. Hanel and seconded by Mr. Mitchell to approve the request of Whitemarsh Township to build a storage shed on Authority property, contingent upon review and approval of the Authority Manager and Engineer, carried 4-0.

**FINANCIAL REPORT:**

**Approval of Monthly Expenditures** – A motion was made by Ms. Hanel and seconded by Mr. Mitchell to pay the expenditures and bills for December 2016 as presented in the amount of \$334,817.67, carried 4-0.

**ADJOURNMENT:**

A motion to adjourn the meeting at 7:45 p.m. was made by Mr. Mitchell and seconded by Mr. Riesberg, carried 4-0.

*Minutes Prepared by Dottie Winterbottom*