

**WHITEMARSH TOWNSHIP AUTHORITY  
MINUTES OF THE MEETING  
December 17, 2014**

**CALL TO ORDER:**

The Meeting of the Board of the Whitemarsh Township Authority on December 17, 2014, was called to order by Chairperson Carolyn Hanel at 7:00 p.m. at the Whitemarsh Township Meeting Room, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

A moment of silence was taken by all in attendance in remembrance of Jerold Glick.

**IN ATTENDANCE:**

*Board Members Present:*

Carolyn Hanel, Chairperson  
Timothy Ferris, Vice-Chairperson  
Jonathan Riesberg

*Also in Attendance:*

Michael Sullivan, Private Utility Enterprises, Inc. - Authority Management Consultant  
Michael Clarke, Esquire – Rudolph Clarke, LLC  
Alexander M. Glassman, Esquire - Rudolph Clarke, LLC  
Allen Mason, P.E. – Carroll Engineering Corp.  
Patrick Sarro – Wastewater Manager  
Matthew Kelly – Director of Finance, Whitemarsh Township Authority

**PUBLIC COMMENT:**

None.

**APPROVAL OF MEETING MINUTES:**

There was a Ferris – Riesberg motion to approve the Minutes of the November 19, 2014 meeting of the Board, the motion carried 3-0.

**STAFF REPORTS**

**ENGINEER’S REPORT:**

**Treatment Plant** – Mr. Mason reported that he did a walk-thru at the plant last week. Everything is up and running. There are some electrical issues that still need resolving. A punch list is being typed up to be given to the contractor.

**Applewood/Brook/Hillside** - Mr. Mason reported that he will be advertising next week for the sanitary sewer replacement project and indicated he should be receiving bids around the middle of January.

**6262 Henry Lane** – Mr. Mason reported that he last communicated with the contractor on December 10. At that time, the contractor informed Mr. Mason that he had not been issued a plumbing permit nor a PennDOT permit to begin work. As such, this project is on hold at the present time.

**Motion to Pay BSI** – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to pay BSI Electrical Contractors Payment Application #10 for Contract 13-3, Electrical – WPCC Project, in the amount of \$197,684.00, carried 3-0.

**Motion to Pay LB Industries** – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to pay LB Industries Payment Application #13 for Contract 13-1, General Construction – WPCC Project, in the amount of \$90,286.91, carried 3-0.

#### **WASTEWATER MANAGER'S REPORT:**

Mr. Sarro reported that all of the sewer workers are signed up to take their operator's license test. He also reported that everything is functioning properly with regard to the chlorine feed system.

#### **SOLICITOR'S REPORT:**

**Creekside Commons** – Mr. Clarke reported that no action will be taken tonight regarding the Sewage Disposal Agreement as applicant's attorney has not had time to review the agreement with his client.

**6262 Henry Lane** – A motion was made by Ms. Hanel and seconded by Mr. Ferris to approve the Development Agreement of 6262 Henry Lane pending review and approval of the executive director and solicitor, carried 3-0.

**AT&T Agreement** – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to declare AT&T in breach of contract and to terminate their Agreement with the Authority, carried 3-0.

Mr. Clarke reported that P3 Towers has submitted a proposal to him similar to the proposal made by AT&T for leasing property from the Authority and paying rent if a tower is built. Mr. Clarke spoke on the differences in projected revenue of the two different proposals.

**Springfield Township** – A motion was made by Mr. Riesberg and seconded by Mr. Ferris to obtain authorization from Whitmarsh Township Authority to initiate litigation against Springfield Township, carried 3-0.

#### **MANAGER'S REPORT:**

**2015 Revised Preliminary Operating Budget** – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to adopt the 2015 Revised Preliminary Operating Budget, carried 3-0.

**2015 Board Meeting Dates** – Mr. Sullivan stated that the only change to the proposed 2015 meeting dates will be the starting time for the January 21 meeting. It will start at 6:00 p.m. instead of 6:30 p.m. The meeting dates will be advertised early January.

**Year Ending 2014 Audit** – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to accept the terms of engagement of Cathy Sieler, CPA to perform the audit of Whitmarsh Township Authority for the year ending 2014 for a fee not to exceed \$19,500, carried 3-0.

**SCADA Study** – Mr. Sullivan reported that Joe Guagno has sent to the Authority his preliminary design criteria for the SCADA system. Hopefully Mr. Guagno will be in a position to make a presentation regarding the SCADA system and have some cost projections for the board at the January or February meeting.

**Insurance** – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to accept the quote of Travelers for worker’s compensation, liability and pollution liability insurance for Whitemarsh Township Authority for a total annual premium of \$51,261, carried 3-0.

**Employee Meeting** – Mr. Sullivan reported that the employee meeting/luncheon held last week went well and employees were able to ask whatever questions they had regarding the transition.

**FINANCIAL REPORT:**

**Approval of Monthly Expenditures** – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to pay the expenditures and bills as presented in the amount of \$533,554.95, carried 3-0.

**ADJOURNMENT:**

A motion to adjourn the meeting at 7:55 p.m. was made by Mr. Ferris and seconded by Mr. Riesberg, carried 3-0.

*Minutes Prepared by Dottie Winterbottom*