

**WHITEMARSH TOWNSHIP AUTHORITY  
MINUTES OF THE MEETING  
December 16, 2020**

**CALL TO ORDER:**

The Meeting of the Board of the Whitemarsh Township Authority on December 16, 2020, was called to order by Chairman Timothy Ferris at 7:00 p.m. and held via video conferencing. This change in location was announced by placing a Notice on the front door of the Whitemarsh Township Building, 616 Germantown Pike, Lafayette Hill, Pennsylvania and also by a Notice posted on the Authority's website.

**PLEDGE OF ALLEGIANCE**

**IN ATTENDANCE:**

*Board Members Present:*

Timothy Ferris – Chairman  
Jonathan Riesberg – Vice Chairman  
Jeanette Quirus, Secretary  
Jori Broad – Treasurer  
Gene Swider – Assistant Secretary/Treasurer (Excused)

*Also in Attendance:*

Michael P. Clarke, Esquire – Rudolph Clarke, LLC  
Alex Glassman, Esquire – Rudolph Clarke, LLC  
Allen Mason, P.E. – Carroll Engineering Corp.  
Brent Wagner, Manager  
Thomas Bonjo, Operations Manager  
Kyle Detweiler, Finance Director

**PUBLIC COMMENT:**

None.

**APPROVAL OF MEETING MINUTES:**

A motion was made by Mr. Ferris and seconded by Ms. Quirus to approve the Minutes of the November 18, 2020 meeting of the Board, the motion carried 4-0.

**STAFF REPORT**

**ENGINEER'S REPORT:**

**Motion to Pay Application for Payment No.4 (Contract 18-3)** – A motion was made by Mr. Ferris and seconded by Ms. Quirus to pay Application for Payment No. 4 (Contract 18-3) in the amount of \$33,102.64 to Blooming Glen Contractors., carried 4-0.

**Motion to Pay Application for Payment No. 6 (Contract 20-1G)** – A motion was made by Mr. Ferris and seconded by Ms. Quirus to pay Application for Payment No. 6 (Contract 20-1G) in the amount of \$72,351.78 to McCarthy Construction, Inc., carried 4-0.

**Motion to Pay Application for Payment No. 5 (Contract 20-1E)** – A motion was made by Mr. Ferris and seconded by Ms. Quirus to pay Application for Payment No. 5 (Contract 20-1E) in the amount of \$16,719.12 to Lenni Electric Corporation, carried 4-0.

**Motion to Pay Application for Payment No. 2 (Contract 20-2)** – A motion was made by Mr. Ferris and seconded by Ms. Quirus to pay Application for Payment No. 2 (Contract 20-2) in the amount of \$34,037.96 to Joao & Bradley Construction Co., carried 4-0.

**Fields Drive – Abandoned Sanitary Sewer Force Main** – Mr. Mason reported that the underdrain has been installed and temporary paving is down. Permanent paving cannot be done until temperatures rise.

**WASTEWATER MANAGER’S REPORT:**

Mr. Wagner will incorporate the Wastewater Manager’s report in with his Executive Director’s report.

**SOLICITOR’S REPORT:**

The Board met in Executive Session to discuss multiple personnel matters. After Executive Session ended, the following motions were made:

A motion was made by Mr. Ferris and seconded by Ms. Broad to authorize the Executive Director and staff to implement a sick time payment to affected employees prior to the end of 2020, carried 4-0.

A motion was made by Mr. Ferris and seconded by Ms. Quirus that employees Tom Bonjo, Kyle Detweiler and Dottie Winterbottom will receive a 3% salary increase for the year 2021 and each will receive a merit bonus of \$2,000, carried 4-0.

**MANAGER’S REPORT:**

Mr. Wagner reported that the plant is running very well right now and was in compliance for the month of November. He stated there was one high fecal result but it did not lead to a violation.

Mr. Wagner reported that Pump Station #2 in on line as of last week and all stand-by pumps have been removed.

Mr. Wagner reported that the plant is continuing to operate under the Emergency Operations due to Covid.

Mr. Bonjo reported on a call that staff received last Saturday night for a blockage on Redcoat Drive. Staff jetted and cleared the line and found the blockage was due to grease. Just as staff was leaving this location, the police called regarding a sewage backup at 6318 Farmer Lane. Staff arrived at this location and jetted and cleared the line. This blockage was due to roots. After clearing the line, Mr. Bonjo contacted ServPro immediately for them to come out and clean up the sewage in the house.

Mr. Wagner reported that he would like to work alongside of Mr. Bonjo and Mr. Mason to come up with a game plan to bid out collection system cleaning in conjunction with our staff. Mr. Wagner stated that he would like to be in a position next year to have every line cleaned and jetted on a yearly basis. Mr. Wagner would like approval from the Board to get bids collected.

**FINANCIAL REPORT:**

Mr. Detweiler reported that the monthly Operating Fund Financial Statement is in line and on track of where it should be at this time.

A motion was made by Mr. Ferris and seconded by Ms. Quirus to approve the 2021 Monthly Board Meeting dates, carried 4-0.

A motion was made by Mr. Ferris and seconded by Ms. Broad to approve the 2021 Fee Schedule, carried 4-0.

Mr. Detweiler reported that we have received 80% of funds from the grant we received for the trickling filter upgrade project.

**Approval of Monthly Expenditures** – A motion was made by Mr. Ferris and seconded by Ms. Broad to pay the expenditures and bills as presented in the amount of \$575,932.40, carried 4-0.

**ADJOURNMENT:**

A motion to adjourn the meeting at 7:43 p.m. was made by Mr. Ferris and seconded by Ms. Quirus, carried 4-0.

*Minutes Prepared by Dottie Winterbottom*