

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
December 16, 2015**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on December 16, 2015, was called to order by Chairperson Carolyn Hanel at 7:00 p.m. at the Whitemarsh Township Meeting Room, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Carolyn Hanel, Chairperson
Timothy Ferris
Jeff Mitchell

Also in Attendance:

Michael Sullivan, Private Utility Enterprises, Inc. – Authority Management Consultant
Michael Clarke, Esquire – Rudolph Clarke, LLC
Alexander M. Glassman, Esquire - Rudolph Clarke, LLC
Allen Mason, P.E. – Carroll Engineering Corp.
Kyle Detweiler, Director of Finance of WTA
Patrick Sarro, Wastewater Manager

PUBLIC COMMENT:

None.

CONFIRMED APPOINTMENTS:

None.

APPROVAL OF MEETING MINUTES:

A motion was made by Mr. Ferris and seconded by Mr. Mitchell to approve the Minutes of the November 18, 2015 meeting of the Board, the motion carried 3-0.

STAFF REPORTS

ENGINEER'S REPORT:

Motion to Pay Out of Site Infrastructure, Inc. – A motion was made by Mr. Ferris and seconded by Mr. Mitchell to pay Out of Site Infrastructure, Inc.'s Application for Payment No. 4, for Contract 14-5, Applewood Drive and Brook Lane Sewer Replacement, in the amount of \$9,630.30, carried 3-0.

WASTEWATER MANAGER'S REPORT:

Mr. Sarro reported that ammonia levels are still up at the plant. They're working on getting them stabilized by adjusting the flows.

Mr. Sarro also reported that there was a blockage at Green Valley Country Club due to grease packed into the line.

SOLICITOR'S REPORT:

Springfield Matter – Mr. Glassman reported that Springfield Township has agreed to the terms in the Agreement prepared by the Authority. As such, a motion was made by Mr. Mitchell and seconded by Mr. Ferris to execute the First Amendment to the November 12, 1986 Agreement as prepared by the Authority Solicitor between the Authority and Springfield Township, carried 3-0.

Steinberg Release for Property Insurance Claim – A motion was made by Mr. Mitchell and seconded by Mr. Ferris to execute the General Release Agreement as prepared by the Authority Solicitor between the Authority and Robert and Lauren Steinberg concerning property located at 276 Birch Drive, Lafayette Hill, PA., carried 3-0.

MANAGER'S REPORT:

Authority Operations – Mr. Sullivan reported that he has been meeting with various developers and he will provide updates to the Board as the projects move closer to agreements.

Motion to Approve Meeting Dates for 2016 – A motion was made by Mr. Ferris and seconded by Mr. Mitchell to approve the meeting dates as presented for 2016, carried 3-0.

Motion to Ratify Employment Agreement – A motion was made by Ms. Hanel and seconded by Mr. Ferris to ratify the employment agreement contingent upon further discussion, carried 3-0.

FINANCIAL REPORT:

Approval of Monthly Expenditures – A motion was made by Mr. Ferris and seconded by Mr. Mitchell to pay the expenditures and bills for December 2015 as presented in the amount of \$864,176.84, carried 3-0.

ADJOURNMENT:

A motion to adjourn the meeting at 7:45 p.m. was made by Ms. Hanel and seconded by Mr. Ferris, carried 3-0.

Executive Session – Mr. Clarke requested that the Board meet in Executive Session to discuss personnel matters.

Minutes Prepared by Dottie Winterbottom