

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
August 21, 2019**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on August 21, 2019, was called to order by Chairman Timothy Ferris at 7:00 p.m. at the Whitemarsh Township Building, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Timothy Ferris - Chairman
Jonathan Riesberg – Vice Chairman
Jeannette Quirus - Secretary
Gene Swider – Assistant Secretary/Treasurer

Also in Attendance:

Michael Clarke, Esquire – Rudolph Clarke, LLC
Alex Glassman, Esquire – Rudolph Clarke, LLC
Allen Mason, P.E. – Carroll Engineering Corp.
Brent Wagner, Manager
Kyle Detweiler, Finance Director
Leland Newell, Operations Manager

PUBLIC COMMENT:

None.

CONFIRMED APPOINTMENTS:

None.

APPROVAL OF MEETING MINUTES:

A motion was made by Ms. Quirus and seconded by Mr. Swider to approve the Minutes of the July 17, 2019 meeting of the Board, the motion carried 4-0.

STAFF REPORTS

ENGINEER’S REPORT:

Authority Office Building – Mr. Mason reported that he received the final drawings from the architect and is ready to bid the project. Mr. Ferris stated he had some concerns regarding the drawings so they were discussed with the Board and professional staff. More discussions will take place in the upcoming weeks before the project goes out to bid.

Sludge Dewatering Facilities – Mr. Mason reported that he has prepared the Application for the PaDEP permit and the plans for the proposed belt filter press and building.

Incinerator Building Demolition – Mr. Mason reported that he received the clearances for the Responsible Contractor Determination so the Notice of Award was sent out to the contractor on Monday.

WASTEWATER MANAGER’S REPORT:

Mr. Newell reported that everything is running well at the plant and he has been focusing a lot of discussions on safety and employees have been taking a variety of safety classes.

SOLICITOR’S REPORT:

Mr. Clarke gave an update on the possibility of Whitemarsh Township Authority purchasing part of Plymouth Township’s sewer system. Mr. Clarke reported that he recently was informed that Plymouth Township is not interested in selling their system at this time.

Mr. Glassman gave an update on a property in Whitemarsh Township that had a sewage backup in February. Mr. Glassman reported that the homeowners are suing their insurance company and will also be filing a lawsuit against the Authority for property damage.

Motion to Ratify Resolution No. 2019-06 Releasing Escrow for 505A Germantown Pike – A motion was made by Mr. Ferris and seconded by Mr. Swider to Ratify Resolution No. 2019-06 releasing the balance of the professional escrow fund less any outstanding professional fees, carried 4-0.

Motion to Approve Contract for Professional Services – A motion was made by Mr. Ferris and seconded by Ms. Quirus to approve the Contract for Professional Services between the Authority and Whitemarsh Knolls, LLC, concerning property located at 505 ½ Germantown Pike, having a tax parcel number of 65-00-04330-006, carried 4-0.

Motion to Approve Agreement – A motion was made by Mr. Ferris and seconded by Ms. Quirus to approve the Agreement between the Authority and Keun Chul Ho, concerning payment relating to landscaping damage.

MANAGER’S REPORT:

Mr. Wagner reported that the trickling filter replacement project is being delayed until next spring due to a manufacturing delay of the media. Our grant will not be affected by this delay.

Mr. Wagner stated that he would like to meet with the Capital Committee soon to go over upcoming capital projects in preparation of drafting a preliminary Capital Budget.

FINANCIAL REPORT:

Mr. Detweiler reported that the Authority is having a lot of success in its collection efforts due to our water shut-off letters. Many homeowners are paying their delinquent accounts in full or setting up payment plans to reduce their outstanding balances.

Mr. Detweiler reported that he will be preparing a preliminary Operating Budget for the Board's review at the October board meeting.

Approval of Monthly Expenditures – A motion was made by Mr. Ferris and seconded by Ms. Quirus to pay the expenditures and bills as presented in the amount of \$411,674.58, carried 4-0.

ADJOURNMENT:

A motion to adjourn the meeting at 7:50 p.m. was made by Mr. Ferris and seconded by Ms. Quirus, carried 4-0.

EXECUTIVE SESSION:

Board members and Solicitor met in Executive Session to discuss a personnel matter.

Minutes Prepared by Dottie Winterbottom