

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
August 18, 2021**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on August 18, 2021, was called to order by Chairman Timothy Ferris at 7:00 p.m. and held in person at the administrative offices of Whitemarsh Township Authority located at 2015 Joshua Road, Lafayette Hill, Pennsylvania 19444.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Timothy Ferris – Chairman
Jonathan Riesberg – Vice Chairman
Jeannette Quirus – Secretary (Excused Absence)
Jori Broad – Treasurer (Excused Absence)
Gene Swider – Assistant Secretary/Treasurer

Also in Attendance:

Michael Clarke, Esquire – Rudolph Clarke, LLC
Alexander Glassman, Esquire – Rudolph Clarke, LLC
Leslie DiNapoli, Esquire – Rudolph Clarke, LLC
Allen Mason, P.E. – Carroll Engineering Corp.
Brent Wagner – Executive Director
Tom Bonjo – Operations Manager
Kyle Detweiler - Finance Director

PUBLIC COMMENT:

None.

CONFIRMED APPOINTMENTS:

None.

APPROVAL OF MEETING MINUTES:

A motion was made by Mr. Ferris and seconded by Mr. Swider to approve the Minutes of the July 21, 2021 meeting of the Board, the motion carried 3-0.

STAFF REPORTS

ENGINEER'S REPORT:

Motion to Pay Application for Payment No. 13 (Contract 20-1E) – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to pay Application for Payment No. 13 (Contract 20-1E) in the amount of \$1,217.38 to Lenni Electric Corporation, carried 3-0.

Motion to Pay Application for Payment No. 1 (Contract 20-3M) – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to pay Application for Payment No. 1 (Contract 20-3M) in the amount of \$2,745.00 to Rogers Mechanical Company, carried 3-0.

Motion to Pay Application for Payment No. 1 (Contract 20-3G) – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to pay Application for Payment No. 1 (Contract 20-3G) in the amount of \$58,593.13 to Blooming Glen Contractors, Inc., carried 3-0.

1256 Durante Street – Mr. Mason stated that he received a telephone call regarding possibly building a house on the existing lot at this property address, which would be one EDU.

606 and 608 Germantown Pike – Mr. Mason reported that he was speaking with the developer and engineer of this project regarding the proposed six EDUs at this location.

WASTEWATER MANAGER'S REPORT:

See Manager's Report

SOLICITOR'S REPORT:

Mr. Glassman stated he had nothing new to report on but would like to enter into an Executive Session at the conclusion of this meeting to discuss personnel issues.

MANAGER'S REPORT:

Mr. Wagner reported that the plant was in compliance for the month of July for all permit parameters.

Mr. Wagner reported on the storm that occurred on the night of last month's board meeting which resulted in five pump stations being without power for three days. Mr. Wagner complimented Mr. Bonjo and his staff for their response to this situation in working long hours and moving generators around to the various pump station, which resulted in no overflows at any of the pump stations.

Mr. Wagner stated that also on the night of the storm, a tree fell on the fence at Pump Station #9, just missing the oil tank and controls. As such, Mr. Bonjo will be evaluating the quality of trees at all of the pump stations for possible removal to avoid potential damage to pump stations in the future. Mr. Bonjo will be meeting shortly with the Tree Commission to discuss this matter further.

Mr. Wagner reported Mr. Bonjo and staff are following through with annual maintenance of all of the equipment at the plant. Staff is finished with maintenance of the primary clarifier and is working now on the secondary clarifier.

Mr. Wagner stated that Mr. Bonjo met with the Fire Marshall to come up with a 911 system of all of the buildings at 2015 Joshua Road. In case of an emergency, each building will be labeled 100 through 1000 so emergency personnel can easily identify which building they need to respond to.

Mr. Wagner stated that the contractor broke ground yesterday for the press building and hit a couple of pipes.

Mr. Wagner stated that he and Mr. Carroll had a phone conversation with Stan, President of the Creek Lane Homeowner's Association, regarding the letter sent to him from the Authority's solicitor's office which outlined the terms and conditions set forth regarding moving forward with this project.

FINANCIAL REPORT:

Mr. Detweiler reported that July 31 is the last day for residential customers and September 26 the last day for commercial customers to take advantage of the extended early discount amount for their spring bills.

Mr. Detweiler stated that he'll be looking for the Board's direction at next month's board meeting as to whether or not we will offer the extended discount deadline to our residents for the fall billing.

Mr. Detweiler reported that office staff will be beginning the process of sending 30-day lien letters out to delinquent customers in the very near future.

Mr. Detweiler reported to the Board on the advantages of obtaining a lock box through Tompkins Vist Bank to process the Authority's check payments. After a brief discussion, a Motion was made by Mr. Ferris and seconded by Mr. Riesberg to approve the purchase of a lock box through Tompkins Vist Bank, carried 3-0.

Mr. Detweiler reported that he was contacted by the Township to inquire as to whether the Authority would be a sponsor at their upcoming Township Day. After discussion between the Board, it was decided that the Authority would be declining sponsorship at this time.

Approval of Monthly Expenditures – A motion was made by Mr. Ferris and seconded by Mr. Riesberg, to pay the expenditures and bills as presented in the amount of \$198,025.13, carried 3-0.

ADJOURNMENT:

A motion to adjourn the meeting at 7:45 p.m. was made by Mr. Ferris and seconded by Mr. Riesberg, carried 3-0.

EXECUTIVE SESSION – The Board met in Executive Session to discuss personnel matters.

Minutes Prepared by Dottie Winterbottom