

**WHITEMARSH TOWNSHIP AUTHORITY  
MINUTES OF THE MEETING  
August 17, 2016**

**CALL TO ORDER:**

The Meeting of the Board of the Whitemarsh Township Authority on August 17, 2016, was called to order by Chairperson Timothy Ferris at 7:00 p.m. at the Whitemarsh Township Meeting Room, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

**IN ATTENDANCE:**

*Board Members Present:*

Timothy Ferris, Chairperson  
Carolyn Hanel  
Jonathan Riesberg  
Jeff Mitchell

*Also in Attendance:*

Michael Sullivan, Private Utility Enterprises, Inc. – Authority Management Consultant  
Alexander M. Glassman, Esquire - Rudolph Clarke, LLC  
Allen Mason, P.E. – Carroll Engineering Corp.  
Kyle Detweiler, Director of Finance of WTA

**PUBLIC COMMENT:**

None.

**CONFIRMED APPOINTMENTS:**

None.

**APPROVAL OF MEETING MINUTES:**

A motion was made by Mr. Riesberg and seconded by Ms. Hanel to approve the minutes of the June 15, 2016 meeting of the board, the motion carried 4-0.

**STAFF REPORTS**

**ENGINEER'S REPORT:**

**Pump Stations 5A and 7** – Mr. Mason reported that these projects are essentially complete. Blooming Glen contractors will be on site this week to finish up some punch list items. Mr. Mason sent an e-mail to BSI contractors to inquire about their schedule of completing their punch list items.

**Applewood Drive and Brook Lane Sewer Replacement Project** – Mr. Mason stated that he received a quotation from Passerini Construction Inc. to replace the grass and sod between 4 Applewood Drive and 6 Applewood Drive. Also included in the quote is the cost to remove the trench spoil stockpile which was left by Out of Site Infrastructure, Inc.

**PCB Minimization Plan and Monitoring** – Mr. Mason reported that the sampling is complete and he will forward the results to the PADEP once he receives them from the lab.

**Wissahickon TMDL** – Mr. Mason reported that the PADEP has scheduled a meeting of the subgroup members for later this month.

**Fairway Road and Joshua Knoll Sanitary Sewer Replacement Project** – Mr. Mason reported that the contractor started work on Monday and is making very good progress thus far.

**The Reserve at Creekside** – Mr. Mason reported that to date, 56 townhomes have been connected. Some new homes are slated to be inspected soon.

**McNeil – East Valley Green Road Force Main** – Mr. Mason reported that he met yesterday with representatives of McNeil and the contractor to discuss the suspension of construction for the time being as a result of a Verizon duct bank which was determined to be in conflict with the proposed gravity sewer.

**Oaks at Lafayette Hill** – Mr. Mason reported that the sewer construction is proceeding.

**The Hill at Whitemarsh, Phase II** – Mr. Mason reported that this project is an expansion of the facilities. The plans have been approved and he is just waiting for the DEP planning module to be approved.

**DJB Properties (737 Spring Mill Avenue)** – Mr. Mason reported that this is a project consisting of the construction of seven new townhomes. These townhomes would straddle the Conshohocken and Whitemarsh border. One townhome will be in Conshohocken, while the other six will be part of Whitemarsh Township, but all townhomes will be serviced by the Authority.

**Motion to Approve Deductive Change Order (Out of Site Infrastructure, Inc.)** – A motion was made by Ms. Hanel and seconded by Mr. Riesberg to execute documents relating to a Deductive Change Order upon review and approval of the Authority's solicitor and engineer, carried 4-0.

**WASTEWATER MANAGER'S REPORT:**

None.

**SOLICITOR'S REPORT:**

**Motion to Execute Agreement for Encroachment** – A motion was made by Mr. Riesberg and seconded by Ms. Hanel to Execute the Agreement for Encroachment into Sewer Easement as prepared by the Authority Solicitor, between the Authority and David Garner, concerning property located at 4005 Center Avenue, Lafayette Hill, PA, carried 4-0.

**Motion to Execute Inter-Municipal Agreement** – A motion was made by Ms. Hanel and seconded by Mr. Riesberg to execute the Inter-Municipal Agreement as prepared by the Authority Solicitor between the Authority and The Borough of Conshohocken Authority, concerning units 6 and 7 of 737 Spring Mill Avenue, carried 4-0.

**Motion to Execute Sewage Disposal Agreement** – A motion was made by Ms. Hanel and seconded by Mr. Riesberg to execute the Sewage Disposal Agreement as prepared by the Authority Solicitor, between the Authority and Cold Point Commercial, LLC, concerning property located at 2400 and 2410 Butler Pike, subject to receipt by the Authority of all payments required of the Developer under

the terms of the Agreement and all other items deemed necessary by the Manager and duly executed copies of the Agreement, carried 4-0.

**Motion to Execute Contract for Professional Services** – A motion was made by Ms. Hanel and seconded by Mr. Riesberg to execute the Contract for Professional Services as prepared by the Authority Solicitor, between the Authority and Sean and Kathleen Breen, concerning property located at 2738 Butler Pike, subject to receipt by the Authority of all payments required of the Developer under the terms of the Agreement for engineer, legal and administrative fees, and all other items deemed necessary by the Manager and duly executed copies of the Agreement, carried 4-0.

**Springfield Update** – Mr. Glassman reported that the Springfield matter is basically concluded. Mr. Glassman is presently working with Bucks County Water and Sewer on revising their agreement moving forward.

### **MANAGER’S REPORT:**

Mr. Sullivan reported that he is meeting tomorrow with the Authority’s engineer, Allen Mason, and the Authority’s Finance Director, Kyle Detweiler, to discuss long term capital planning and getting a draft Capital budget together. Mr. Sullivan also stated that he is working on putting together an accurate draft of the operating budget to present to the board.

**Scada System Project** - Mr. Sullivan reported that the Authority’s solicitor has reviewed documents relating to the SCADA project and it will be going out to bid shortly.

Mr. Sullivan met with representatives of Toll Brothers regarding the construction of a berm between the wastewater plant and the Oaks at Lafayette Hill. They are still trying to work out the details of who will be responsible for the long term maintenance of the berm, including trees and plantings. Hopefully, a resolution will be reached shortly.

Mr. Sullivan reported that the Vice Chair position on the Authority’s Board will be up for re-appointment in January. Mr. Sullivan will send a letter of recommendation to the Whitemarsh Township Board of Supervisors in September to ask for the reappointment of Ms. Hanel to another 5 year term.

### **FINANCIAL REPORT:**

Mr. Detweiler gave an update on revenue received as a result of our commercial billing, rate increases and the filing of liens.

**Approval of Monthly Expenditures** – A motion was made by Ms. Hanel and seconded by Mr. Riesberg to pay the expenditures and bills for August 2016 as presented in the amount of \$146,426.82, carried 4-0.

**Approval of July Monthly Expenditures** – A motion was made by Mr. Ferris and seconded by Ms. Hanel to ratify and approve the July 2016 bill list as previously presented in the amount of \$425,479.68, carried 4-0.

### **ADJOURNMENT:**

A motion to adjourn the meeting at 7:35 p.m. was made by Mr. Mitchell and seconded by Ms. Hanel, carried 4-0.

*Minutes Prepared by Dottie Winterbottom*