

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
August 16, 2017**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on August 16, 2017, was called to order by Chairperson Timothy Ferris at 7:00 p.m. at the Whitemarsh Township Meeting Room, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Timothy Ferris, Chairperson
Jonathan Riesberg
Jeff Mitchell

Also in Attendance:

Michael Clarke, Esquire – Rudolph Clarke, LLC
Alexander M. Glassman, Esquire - Rudolph Clarke, LLC
Allen Mason – Carroll Engineering Corp.
Kyle Detweiler – Finance Director
Robert Tagert, Operations Manager

PUBLIC COMMENT:

None

CONFIRMED APPOINTMENTS:

None

APPROVAL OF MEETING MINUTES:

A motion was made by Mr. Ferris and seconded by Mr. Riesberg to approve the minutes of the July 26, 2017 meeting of the board, the motion carried 3-0.

STAFF REPORTS

ENGINEER'S REPORT:

Sludge Disposal Contract – Mr. Mason reported that he received the bids today for the sludge disposal contract and Waste Management seems to be the apparent low bidder.

Motion to Award Bid to Waste Management – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to award the bid for Contract 17-03, Removal, Transportation and Disposal of Sludge to Waste Management for a 3 year contract pending final solicitor review of the bid submittals, carried 3-0.

McNeil-East Valley Green Road Force Main – Mr. Mason reported that he has notified PennDOT to close out the Highway Occupancy Permit as the work is complete. A few punch list items remain.

Oaks at Lafayette Hill – Mr. Mason reported that he has forwarded Certificate of Completion No. 2 for Phases I and II and Certificate of Completion No. 1 for Phase III of the development to the Authority.

336 Skippack Pike – Mr. Mason reported that the contractor is expected to complete the final pavement restoration on August 11, 2017.

WASTEWATER MANAGER'S REPORT:

Mr. Tagert reported that there was a lightning strike at the plant on August 3 which caused a few minor issues.

Mr. Tagert reported that the secondary recirculation line is being replaced and work will be completed shortly.

Mr. Tagert reported that the mixer on the sludge tank was failing so it was taken to Flygt for repair, which repair will take approximately 3 to 4 weeks.

SOLICITOR'S REPORT:

Motion to Adopt Resolution No. 2017-04 – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to adopt Resolution No. 2017-04, Performance Bond Reduction of Toll PA XIV, LP, Phases I and II, carried 3-0.

Motion to Adopt Resolution No. 2017-05 – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to adopt Resolution No. 2017-05, Performance Bond Reduction of Toll PA XIV, LP, Phase III, carried 3-0

Mr. Clarke reported that a brief Executive Session will take place at the conclusion of this meeting to discuss personnel matters.

MANAGER'S REPORT:

Mr. Detweiler reported that staff will work on sending out lien letters to delinquent customers before the fall billing.

Mr. Detweiler reported that we received a check from the Township in the amount of \$175,573.11 which represented the remainder of a special reserve fund set up for the Authority in relation to the Toland Drive sewer project.

Mr. Detweiler reported that he will be working on a preliminary operating budget in the near future for review by the Board.

FINANCIAL REPORT:

Approval of Monthly Expenditures – A motion was made by Mr. Ferris and seconded by Mr. Riesberg to pay the expenditures and bills as presented in the amount of \$97,612.07, carried 3-0.

ADJOURNMENT:

A motion to adjourn the meeting at 7:25 p.m. was made by Mr. Ferris and seconded by Mr. Riesberg, carried 3-0.

Minutes Prepared by Dottie Winterbottom