

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
August 15, 2018**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on August 15, 2018, was called to order by Chairman Timothy Ferris at 7:00 p.m. at the Whitemarsh Township Meeting Room, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Timothy Ferris – Chairman
Jonathan Riesberg – Vice-Chairman (via teleconference)
Jeff Mitchell - Treasurer

Also in Attendance:

Alex Glassman, Esquire – Rudolph Clarke, LLC
Allen Mason, P.E. – Carroll Engineering Corp.
Brent Wagner – Executive Director
Kyle Detweiler – Finance Director
Robert Tagert - Operations Manager

PUBLIC COMMENT:

None.

CONFIRMED APPOINTMENTS:

None.

APPROVAL OF MEETING MINUTES:

A motion was made by Mr. Ferris and seconded by Mr. Mitchell to approve the Minutes of the July 18, 2018 meeting of the Board, the motion carried 3-0.

STAFF REPORTS

ENGINEER'S REPORT:

Oaks at Lafayette Hill – Mr. Mason reported that the contractor is addressing some punch list items at the pump station. The contractor was waiting on a part, which just shipped, so hopefully the items will be completed shortly.

Maple Hill Subdivision –Mr. Mason reported that the sewer main construction was completed on June 5. He stated there are still some manholes left to install and his firm will be inspecting the lateral connections on an as-needed basis.

337 Barren Hill Road – Mr. Mason reported that he received a phone call from a plumber regarding this property. A sewer and sewer lateral was installed a few years ago when this was just a plot of land. A house is now being built on the property.

WASTEWATER MANAGER’S REPORT:

Mr. Tagert reported that the two summer employees are done working for the season. Mr. Tagert stated they did excellent work between painting, cleaning the chlorine tanks and the other tasks assigned to them.

Mr. Tagert reported that one of his staff was sent to Patient First for precautionary measures after he came in contact with a hornet’s nest and was stung multiple times.

Mr. Tagert reported that the sewer lines along the stretch of Butler Pike that is closed due to needed repairs, are fine at this point. No damage has been done to them.

Mr. Tagert reported that over the weekend, lightning struck Pump Station #4 and the modem was lost. Comcast came out and replaced the modem. When everything was up and running again, it was determined that the PLC unit of the SCADA system was not communicating. The SCADA contractor ordered a new unit and should be in within a week.

SOLICITOR’S REPORT:

Motion to Approve Contract for Professional Services – A motion was made by Mr. Ferris and seconded by Mr. Mitchell to approve and execute the Contract for Professional Services between the Authority and Conshohocken Construction, Inc., concerning property located at 252 Roberts Avenue, Conshohocken, carried 3-0.

1699 Butler Pike – Mr. Glassman gave an update on this property. He stated that this property, as well as 1701 Butler Pike, is owned by Chuck Borkowski. The house at 1699 Butler Pike went to settlement on July 27. A few days before settlement, it was brought to the attention of the Authority, that 1699 Butler Pike did not have its own lateral. It was sharing a lateral with 1701 Butler Pike which is against the Authority’s Rules and Regulations. Mr. Borkowski was made to pay a tapping fee to the Authority, secure an escrow to the Authority for legal fees and enter into an Agreement with the Authority regarding the shared lateral before settlement could take place.

MANAGER’S REPORT:

Mr. Wagner reported that there was a surfactant issue at the plant that caused some problems, but no violations.

Mr. Wagner reported that he and Bob will be sitting down to discuss how to initiate the asset management plan over the next few weeks.

Mr. Wagner reported that he has distributed the proposals of the three architects for the Authority’s new office space to the Board and will move on choosing one at the next Board meeting.

FINANCIAL REPORT:

Mr. Detweiler reported that the Authority staff has sent out the first wave of 30 Day Water Shut-off letters to delinquent accounts above \$2,000.00. As of today, 32 letters were sent out and in response, four delinquent accounts were paid in full and six payment plans entered into. The Authority staff will be sending out a 10 Day letter to the homeowners that were non-responsive to the 30 day letter.

Approval of Monthly Expenditures – A motion was made by Mr. Ferris and seconded by Mr. Mitchell to pay the expenditures and bills as presented in the amount of \$134,391.48, carried 3-0.

ADJOURNMENT:

A motion to adjourn the meeting at 7:20 p.m. was made by Mr. Ferris and seconded by Mr. Mitchell, carried 3-0.

Minutes Prepared by Dottie Winterbottom