

**WHITEMARSH TOWNSHIP AUTHORITY  
MINUTES OF THE MEETING  
April 19, 2017**

**CALL TO ORDER:**

The Meeting of the Board of the Whitemarsh Township Authority on April 19, 2017, was called to order by Chairperson Timothy Ferris at 7:00 p.m. at the Whitemarsh Township Meeting Room, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

**PLEDGE OF ALLEGIANCE**

**IN ATTENDANCE:**

*Board Members Present:*

Timothy Ferris, Chairperson  
Carolyn Hanel  
Jonathan Riesberg  
Jeannette Quirus

*Also in Attendance:*

Michael Clarke, Esquire – Rudolph Clarke, LLC  
Alexander M. Glassman, Esquire - Rudolph Clarke, LLC  
Allen Mason – Carroll Engineering Corp.  
Kyle Detweiler – Finance Director  
Robert Tagert, Operations Manager

**PUBLIC COMMENT:**

None.

**CONFIRMED APPOINTMENTS:**

Cathy Seiler, CPA, of Brinker Simpson & Company, LLC presented the 2016 financial audit of the Authority. Ms. Seiler highlighted specific areas of the audit, made recommendations for improving internal controls, and answered all questions the Board posed to her. A motion was made by Mr. Ferris and seconded by Ms. Hanel to approve the audited 2016 financial statement, carried 4-0.

**APPROVAL OF MEETING MINUTES:**

A motion was made by Mr. Ferris and seconded by Ms. Quirus to approve the minutes of the March 15, 2017 meeting of the board, the motion carried 4-0.

**STAFF REPORTS**

**ENGINEER'S REPORT:**

**NPDES Permit Renewal** – Mr. Mason reported that the Authority sent questionnaires to all of their industrial customers in late March. The results of the questionnaires will be incorporated into the renewal application which will be submitted to the DEP by the second week of May.

**Annual Wasteload Management (Chapter 94) Report** – Mr. Mason reported that in 2016, flows at the plant were down 6% but loading was up 25%

**Wissahickon TMDL** – Mr. Mason reported that there was a meeting recently with the stakeholders, the DEP and the four treatment plant owners regarding the Consent Order Agreement drafted by the DEP. At this point in time, none of the treatment plant owners will be signing the Agreement.

**Chlorination/De-Chlorination System** – Mr. Mason reported that he is preparing a permit application for the new system.

**PADEP Notice of Violation (NOV)** – Mr. Mason reported that he attended a meeting with Authority staff and the DEP on April 11 to discuss the Notice of Violation received by the Authority. Although some of the numbers on the NOV were incorrectly stated by the DEP, Mr. Mason suggested the following moving forward to help lower the numbers: 1) Authority personnel continue sampling at Pump Station #s 1, 2 and 3; 2) new piping be installed between the secondary clarifier and the secondary trickling filter to increase water volume; and 3) try to determine and limit discharges that may inhibit the treatment plant's biological process.

**The Reserve at Creekside (aka Creekside Commons)** – Mr. Mason reported that townhomes are continuing to be built and a few inspections are scheduled for tomorrow.

**McNeil-East Valley Green Road Force Main** – Mr. Mason reported that all testing and video inspecting of the gravity sewer has been completed. The last thing to be done is sealing of the force main that previously existed.

**Oaks at Lafayette Hill** – Mr. Mason reported that all piping is completed and some manhole testing remains to be done.

**Whitemarsh Station** – Mr. Mason reported that two additional homes were connected last week.

**336 Skippack Pike** – Mr. Mason reported that this project is continuing to move along.

**737 Spring Mill Avenue** – Mr. Mason reported that sewer construction is complete and no further activity will take place until the final paving is complete.

**735 Bethlehem Pike** - Mr. Mason reported that the DEP issued a "Waiver of Planning" letter for this project and all permits are in place.

**Home Properties (1101 E. Hector Street)** – Mr. Mason reported that he has not received any revised plans back yet from the developer's engineer.

**Maple Hill** – Mr. Mason reported that he is working with the DEP to resolve their questions relative to this project.

**The Hill at Whitemarsh** – Mr. Mason reported that he is working through DEP's requests relative to the planning module.

**140-150 Barren Hill Road** – Mr. Mason reported that he participated in a conference call with the developer's representatives who stated that they received Township approval for this project back in 2005. Mr. Mason is investigating to see if tapping fees were ever paid.

### **WASTEWATER MANAGER'S REPORT:**

Mr. Tagert reported that everything has been running well at the plant and ammonia levels have been on the decline.

Mr. Tagert reported that there was one SSO reported this month on Lee Street. There was a large grease blockage in the line, which Authority staff cleared.

Mr. Tagert reported that he found a portable sampler at the plant, which will be used along with the one they previously have, resulting in more efficient sampling.

Mr. Tagert reported that Comcast is finishing up at the pump stations and everything is on schedule for the SCADA project.

Lastly, Mr. Tagert reported that he received new registration stickers from the DEP for the tanker trailer.

### **SOLICITOR'S REPORT:**

**Motion to Execute Contract for Professional Services** – A motion was made by Ms. Hanel and seconded by Mr. Riesberg to execute the Contract for Professional Services as prepared by the Authority Solicitor, between the Authority and Mark Dooley, concerning property having a tax parcel number of 65-00-13093-567, subject to receipt by the Authority of all payments required of the Developer under the terms of the Agreement for engineer, legal and administrative fees, and all other items deemed necessary by the Manager and duly executed copies of the Agreement, carried 4-0.

**Motion to Adopt Resolution 2017-02**- a motion was made by Ms. Hanel and seconded by Ms. Quirus to adopt Resolution 2017-02 which modifies the Authority's fee schedule pertaining to PA One calls, carried 4-0.

**Motion to Adopt Resolution 2017-03** – a motion was made by Mr. Ferris and seconded by Ms. Hanel to adopt Resolution 2017-03 which releases the maintenance security for Home Properties, LLC, carried 4-0.

**Motion to Release Final Payment to Out of Site Infrastructure, Inc.** – A motion was made by Ms. Quirus and seconded by Mr. Riesberg to release final payment to Out of Site Infrastructure, Inc., carried 4-0.

Mr. Clarke started a discussion of lateral responsibility, in particular, how much of a lateral does a homeowner own. There was discussion of possibly changing the language that is already in place in the Rules and Regulations to provide more clarity on the subject matter. This topic will be discussed further at a future board meeting.

### **MANAGER'S REPORT:**

Mr. Detweiler reported that residential bills went out on April 1 with a 5% rate increase and the Authority office has been receiving and processing payments.

Mr. Detweiler reported that we will be requesting the Aqua readings in the beginning of May in preparation of sending out the commercial bills.

Mr. Detweiler reported that the Authority office had a tremendous response to the lien letters sent out to delinquent customers.

Lastly, Mr. Detweiler reported that the Authority has received a check from Whitemarsh Township in the amount of \$175,000 which represented tapping fees owed to the Authority from a project completed a few years ago, but which monies was being held by the Township.

**FINANCIAL REPORT:**

**Approval of Monthly Expenditures** – A motion was made by Ms. Hanel and seconded by Mr. Riesberg to pay the expenditures and bills as presented in the amount of \$186,197.54, carried 4-0.

**ADJOURNMENT:**

A motion to adjourn the meeting at 8:50 p.m. was made by Ms. Hanel and seconded by Mr. Riesberg, carried 4-0.

*Minutes Prepared by Dottie Winterbottom*