

**WHITEMARSH TOWNSHIP AUTHORITY
MINUTES OF THE MEETING
April 17, 2019**

CALL TO ORDER:

The Meeting of the Board of the Whitemarsh Township Authority on March 20, 2019, was called to order by Vice-Chairman Jonathan Reisberg at 7:00 p.m. at the Whitemarsh Township Building, 616 Germantown Pike, Lafayette Hill, Pennsylvania.

PLEDGE OF ALLEGIANCE

IN ATTENDANCE:

Board Members Present:

Jonathan Riesberg – Vice Chairman
Jeannette Quirus - Secretary
Jori Broad - Treasurer
Gene Swider – Assistant Secretary/Treasurer

Also in Attendance:

Alex Glassman, Esquire – Rudolph Clarke, LLC
Allen Mason, P.E. – Carroll Engineering Corp.
Brent Wagner, Manager
Kyle Detweiler, Finance Director
Leland Newell, Operations Manager

PUBLIC COMMENT:

None.

CONFIRMED APPOINTMENTS:

None.

APPROVAL OF MEETING MINUTES:

A motion was made by Ms. Quirus and seconded by Ms. Broad to approve the Minutes of the March 20, 2019 meeting of the Board, the motion carried 4-0.

STAFF REPORTS

ENGINEER’S REPORT:

Secondary Trickling Filter Update – Mr. Mason reported that he has received all of the required documents from the Contractor. Mr. Mason asks that these documents be executed tonight so he can send a Notice to Proceed to the Contractor tomorrow.

Incinerator Building Demolition – Mr. Mason reported that bids for this project will be opened on May 14, 2019. Mr. Mason also reported that testing was done and it revealed no problems or asbestos in the soil.

Maple Hill Subdivision – Mr. Mason reported that he is inspecting the lateral connections on an as-needed basis.

Hill at Whitemarsh – Mr. Mason reported that the sewer construction is slated to begin on April 22, 2019 but may be delayed slightly.

2019 Sewer Root Control Contract – Mr. Mason reported that only one bid was received and it was from Duke’s Root Control who submitted a bid in the amount of \$74,285.34, which is a 13% increase in the bid they submitted three years ago.

Motion to Issue Notice of Intent to Award for Contract 19-1 (2019 Sewer Root Control Contract) - A motion was made by Mr. Riesberg and seconded by Ms. Quirus to Issue a Notice of Intent to Award bid to Duke’s Root Control in the amount of \$74,285.34 for Contract 19-1, carried 4-0.

WASTEWATER MANAGER’S REPORT:

Mr. Newell reported that everything is running well at the plant and the conversion from chlorine gas to liquid is complete.

SOLICITOR’S REPORT:

Mr. Glassman reported that Mr. Newell travelled to Harrisburg in regard to a fine related to a PA One call. No fine was assessed to the Authority.

Motion to Execute Deed of Dedication – A motion was made by Mr. Riesberg and seconded by Ms. Quirus to execute the Deed of Dedication of Public Sewer Easements between the Authority and Phipps Station Group, LLC, concerning a property having a tax parcel number of 65-00-01318-003, carried 4-0.

Motion to Execute Contract for Professional Services – A motion was made by Mr. Riesberg and seconded by Ms. Broad to execute the Contract for Professional Services between the Authority and K. Hovnanian Pennsylvania Acquisitions, LLC, concerning properties having tax parcel numbers of 65-00-01234-006 and 65-00-01240-009, carried 4-0.

MANAGER’S REPORT:

Mr. Wagner reported that the Authority has received approval from the Township for the construction of a new Authority Office Building and is hoping construction will be complete by next Spring.

Mr. Wagner reported that he received a very positive e-mail from Earthcare LLC regarding a 20 year contract for removing our sludge.

FINANCIAL REPORT:

Mr. Detweiler reported on the financials.

Mr. Detweiler reported that the Authority will be sending out water shutoff letters again this Spring after the penalty period of the current bill is assessed. Customers with account balances exceeding \$1,000.00 will be receiving letters.

Approval of Monthly Expenditures – A motion was made by Ms. Quirus and seconded by Ms. Broad to pay the expenditures and bills as presented in the amount of \$213,545.84, carried 4-0.

ADJOURNMENT:

A motion to adjourn the meeting at 7:20 p.m. was made by Mr. Riesberg and seconded by Mr. Swider, carried 4-0.

Minutes Prepared by Dottie Winterbottom