

**WHITEMARSH TOWNSHIP AUTHORITY**  
*MEETING LOCATION: Whitemarsh Township Building*  
*616 Germantown Pike, Lafayette Hill, PA 19444*

**MONTHLY MEETING AGENDA – MARCH 16, 2016**

1. Call to Order – 7:00 p.m. at the Whitemarsh Township Meeting Room
2. Pledge of Allegiance
3. Roll Call:

_____ Jonathan Riesberg	_____ Carolyn Hanel
_____ Timothy Ferris	_____ Jeff Mitchell

4. Public Comment Period.
5. Confirmed Appointments:
  - Ms. Cathy Seiler, CPA, Brinker Simpson & Co. LLC – Presentation of the 2015 financial audit
6. Motion to Approve the Minutes of the February 17, 2016, Meeting of the Board

7. Staff Reports:

Engineer's Report

*Authority Business:*

- Application for Payment No.3 – Pump Stations 5A & 7 Upgrade

Operations Manager's Report

Solicitor's Report

- Motion 2016-01 – Meehan Contract for Professional Services
- Whitemarsh Station Escrow Release
- Consideration of the Grant of Easement and Deed of Dedication Agreement – Oaks at Lafayette Hill
- Memorandum regarding purchase of clarifier drive

Manager's Report

- General Update on Authority Operations
- Review and Discussion of the Rate Study Review & Analysis prepared by Howard Woods LLC that was presented at the February 2016 Authority Board meeting

Financial Report

- Operating Fund Monthly Financial Statement

8. Approval of Expenditures/Bill List.

Operating Fund Expenses:	\$ 163,581.07
Capital Fund Expenses:	\$ 163,187.38
Escrow Fund(s) Expenses:	<u>\$ 4,459.19</u>
TOTAL EXPENSES:	\$ 331,227.64

Motion to approve all bills as presented, totaling **\$331,227.64.**

9. Adjournment.

**NEXT SCHEDULED MEETING – WEDNESDAY, APRIL 20, 2016**

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**PUBLIC PARTICIPATION INFORMATION**

1. Public meetings of the Authority Board shall follow a prescribed agenda.
  2. If members of the public wish the Board to address a specific item at a public meeting, a written request to the Township Manager shall be submitted by noon on Friday of the week before the meeting. The written request shall specify the item or items the individual desires to be addressed.
  3. The Authority Board may consider other matters for the agenda as they see fit.
  4. The Authority Board will entertain Public Comment at either the beginning of the meeting or prior to specific action items during the meeting, at the discretion of the Chair. Individuals must advise the Chair of their desire to offer such comment.
  5. A Public Comment period will be provided at the conclusion of all Authority Board meetings for input on any subject.
  6. The Board Chair shall preside over Public Comments and may within its discretion:
    - a. Recognize individuals wishing to offer comment.
    - b. Require identification of such persons.
    - c. Allocate total available Public Comment time among all individuals wishing to comment.
    - d. Allocate up to a five (5) minute maximum for each individual to offer Public Comment at a meeting, Staff shall time comments and shall announce, “one minute remaining” and “time expired” to the Chair.
    - e. Rule out of order scandalous, impertinent and redundant comment or any comment the discernible purpose of which is to disrupt or prevent the conduct of the business of the meeting including the questioning of, or polling of, or debating with, individual members of the Authority Board.
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