

WHITEMARSH TOWNSHIP AUTHORITY
MEETING LOCATION: Whitemarsh Township Administrative Building
616 Germantown Pike, Lafayette Hill, PA 19444

MONTHLY MEETING AGENDA – JANUARY 17, 2018

1. Call to Order – 5:00 p.m. at the Whitemarsh Township Building, Large Meeting Room
2. Pledge of Allegiance
3. Roll Call:

_____ Timothy Ferris	_____ Jonathan Reisberg
_____ Jeff Mitchell	_____ Jeannette Quirus
_____ Jori Broad	

4. Reorganization – Chairman Pro Tem
 - Open for Nominations
 1. Chairman –
 2. Vice-Chairman –
 3. Secretary –
 4. Treasurer –
 5. Assistant Secretary/Treasurer –
 6. Open Records Officer -

Close Nominations - Cast Ballot

- Professional Staff – Appoint/Affirm – Chairman
1. Solicitor – Rudolph Clarke, LLC
 2. Engineer – Carroll Engineering Corporation
 3. Management Consultant – Brent M. Wagner
 4. Certified Public Accountant/Auditor – Cathy Seiler, Brinker Simpson & Co., LLC

Adjourn Reorganization Meeting

- 5. Public Comment Period.
- 6. Motion to Approve the Minutes of the December 20, 2017 Meeting of the Board
- 7. Staff Reports:

Engineer’s Report

- Authorization to Bid – Liquid Chlorine Contract

Plant Manager’s Report

Solicitor’s Report

- Sewage Disposal Agreement – 903 Spring Mill Avenue
- Contract for Professional Services – 1109 Righter Street
- Ratification of 2018 Insurance Renewals – Retroactive to January 1, 2018

Executive Director’s Report

- General Update on Authority Operations

Financial Report

- Operating Fund Monthly Financial Statement

8. Approval of Expenditures/Bill List.

Operating Fund Expenses:	\$ 152,983.49
Capital Fund Expenses:	\$ 24,347.13
Escrow Fund(s) Expenses:	<u>\$ 7,854.73</u>
TOTAL EXPENSES:	\$ 185,185.35

Motion to approve all bills, as presented, totaling \$185,185.35.

9. Adjournment.

NEXT SCHEDULED MEETING – WEDNESDAY, FEBRUARY 21, 2018

PUBLIC PARTICIPATION INFORMATION

1. Public meetings of the Authority Board shall follow a prescribed agenda.
 2. If members of the public wish the Board to address a specific item at a public meeting, a written request to the Township Manager shall be submitted by noon on Friday of the week before the meeting. The written request shall specify the item or items the individual desires to be addressed.
 3. The Authority Board may consider other matters for the agenda as they see fit.
 4. The Authority Board will entertain Public Comment at either the beginning of the meeting or prior to specific action items during the meeting, at the discretion of the Chair. Individuals must advise the Chair of their desire to offer such comment.
 5. A Public Comment period will be provided at the conclusion of all Authority Board meetings for input on any subject.
 6. The Board Chair shall preside over Public Comments and may within its discretion:
 - a. Recognize individuals wishing to offer comment.
 - b. Require identification of such persons.
 - c. Allocate total available Public Comment time among all individuals wishing to comment.
 - d. Allocate up to a five (5) minute maximum for each individual to offer Public Comment at a meeting, Staff shall time comments and shall announce, “one minute remaining” and “time expired” to the Chair.
 - e. Rule out of order scandalous, impertinent and redundant comment or any comment the discernible purpose of which is to disrupt or prevent the conduct of the business of the meeting including the questioning of, or polling of, or debating with, individual members of the Authority Board.
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