

**WHITEMARSH TOWNSHIP AUTHORITY**  
*MEETING LOCATION: Whitemarsh Township Building*  
*616 Germantown Pike, Lafayette Hill, PA 19444*

**MONTHLY MEETING AGENDA – JANUARY 21, 2015**

1. Call to Order – 6:00 p.m. at the Whitemarsh Township Meeting Room
2. Pledge of Allegiance
3. Roll Call:

\_\_\_\_\_ Jonathan Riesberg      \_\_\_\_\_ Carolyn Hanel  
\_\_\_\_\_ Timothy Ferris          \_\_\_\_\_ Jeff Mitchell

4. Reorganization – Chairman Pro Tem  
    Open for Nominations
  1. Chairman –
  2. Vice-Chairman –
  3. Secretary –
  4. Treasurer –
  5. Assistant Secretary/Treasurer –
  6. Open Records Officer -

Close Nominations - Cast Ballot

Professional Staff – Appoint/Affirm – Chairman

1. Solicitor –
2. Engineer –
3. Certified Public Accountant – Auditor
4. Operations/Administrative Consultant

Adjourn Reorganization Meeting

5. Public Comment Period.
6. Motion to Approve the Minutes of the December 17, 2014 Meeting of the Board
7. Staff Reports:

Engineer's Report

*Authority Business:*

- Motion to approve Payment Application #4 for Contract 13-2, Mechanical - WPCC Project - \$18,891.23 payment to Easter Construction and Electric Inc.

- Motion to approve Payment Application #11 for Contract 13-3, Electrical - WPCC Project - \$18,857.00 payment to BSI Electrical Contractors
- Motion to approve Payment Application #14 for Contract 13-1, General Construction - WPCC Project - \$67,612.23 payment to LB Industries

Plant Manager's Report

Solicitor's Report

- Creekside Commons – Execution of the Sewage Disposal Agreement
- 6262 Henry Lane – Development Agreement
- AIM Development – Contract For Professional Services Agreement
- Springfield Update
- Litigation Updates

Manager's Report

- Consideration of a Responsible Contractors Agreement
- Consideration of the Revised Personnel Policy Manual

Financial Report

- Operating Fund Monthly Financial Statement

8. Approval of Expenditures/Bill List.

Operating Fund Expenses:	\$ 287,873.96
Capital Fund Expenses:	\$ 126,864.30
Escrow Fund(s) Expenses:	\$ <u>2297.50</u>
TOTAL EXPENSES:	\$ 417,035.76

Motion to approve all bills as presented, totaling \$417,035.76.

9. Adjournment.

**NEXT SCHEDULED MEETING – WEDNESDAY, FEBRUARY 18, 2015**

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**PUBLIC PARTICIPATION INFORMATION**

1. Public meetings of the Authority Board shall follow a prescribed agenda.
  2. If members of the public wish the Board to address a specific item at a public meeting, a written request to the Township Manager shall be submitted by noon on Friday of the week before the meeting. The written request shall specify the item or items the individual desires to be addressed.
  3. The Authority Board may consider other matters for the agenda as they see fit.
  4. The Authority Board will entertain Public Comment at either the beginning of the meeting or prior to specific action items during the meeting, at the discretion of the Chair. Individuals must advise the Chair of their desire to offer such comment.
  5. A Public Comment period will be provided at the conclusion of all Authority Board meetings for input on any subject.
  6. The Board Chair shall preside over Public Comments and may within its discretion:
    - a. Recognize individuals wishing to offer comment.
    - b. Require identification of such persons.
    - c. Allocate total available Public Comment time among all individuals wishing to comment.
    - d. Allocate up to a five (5) minute maximum for each individual to offer Public Comment at a meeting, Staff shall time comments and shall announce, “one minute remaining” and “time expired” to the Chair.
    - e. Rule out of order scandalous, impertinent and redundant comment or any comment the discernible purpose of which is to disrupt or prevent the conduct of the business of the meeting including the questioning of, or polling of, or debating with, individual members of the Authority Board.
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